



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30 pm on Thursday, April 15, 2021, via Zoom due to the ongoing health crisis. The meeting was open to the public.

Attendance:

Directors:

Howard Buchalter, Assistant Secretary/Treasurer
Stephanie Kamlet, President, Absent, whose absence was excused
Dan Marks, Vice-President
Dave Mohrhaus, Assistant Secretary/Treasurer
Jane Rieck, Treasurer

Other attendees:

Alicia Corley, Icenogle, Seaver, Pogue
Dawn Schilling, Schilling and Company
Matt Mundy, MPM Recreation
JC Chambers, MPM Recreation
Alyssa Tharrett, Essenza Architecture
Lindsey Reese, Circuit Rider of Colorado
Sarah Shepherd, Circuit Rider of Colorado
Sujata Trehan, Circuit Rider of Colorado
Richard McCarthy, Relish This Concessions
Benjamin Downs, District resident
Alex Salwicz, District resident, Swim team representative
Travis Vap, Lot owner of both lots south of Prairie Vista Park, District resident

**Call to Order/Agenda/
Declaration:**

Director Marks called the meeting to order at 5:31pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

Citizens Items:

Update on Community Garden at Prairie Vista Park

Ms Shepherd gave an update on the Community Garden. The Audubon Society representative and Jake Rusakevish are available on Saturday May 22nd at 1-3pm. A pool site visit/work session was also scheduled on the same day, prior to the garden dedication. This session and dedication will be posted on the website and circulated via email.

Input regarding Sunset Park Tennis Backstop

Ms. Shepherd gave an update on the tennis backstop. Discussion followed. Upon motion by Director Marks and seconded by Director Mohrhaus the Board voted 4-0 to remove the tennis backstop. Don Lindley's estimate to remove the backstop was accepted.

Tennis Court input

Ms. Shepherd gave an update on the tennis court usage issue by USTA and resident concerns with USTA using all the courts on Sunday afternoons, as well as scheduling conflicts. The website has just been updated with tennis availability calendars to avoid this issue in the future.

Legal Items:

Consider Colorado Landscape Solutions contract for brick repair

Ms. Shepherd shared the contract, and confirmed the additional year of warranty for the brick workmanship. Discussion followed.

Upon motion by Director Rieck and seconded by Director Buchalter the Board voted 4-0 to approve the Contract as presented with one amendment regarding retainage being released up to 10% of the retained contract, as recommended by Ms. Schilling.

Owner's Representatives contract for brick fence project

Ms. Shepherd gave an update on the contracts from Root Partnership and Center Management Group. Discussion followed.

Upon motion by Director Buchalter and seconded by Director Rieck the Board voted 4-0 to accept the Contract from Root Partnership.

Lakeview Park Cell Tower Referral Discussion

Ms. Corley gave an update on this County referral. The plans seemed to align with the contracted exhibit as approved by the Board, except for one detail. Discussion followed. The Board directed Ms. Corley look into the change to confirm no referral response would be needed.

State and County health guidelines related to COVID-19

Ms. Corley gave an update on the new Covid dial for Arapahoe County, which will go to Blue level on April 15, then to Level Clear on May 15th if trends continue. Level Clear will permit full pool capacity. Discussion followed.

Operations and maintenance:

Pool operations, swim team and schedule

Mr. Chambers and Mr. Mundy gave an update regarding pool operations. Discussion followed.

Ms. Salwicz gave an update regarding swim team membership: 123 people have registered for swim team so far, with the potential for an additional 60 registrations.

Mr. Chambers presented the proposed Pool hours for 2021. Discussion followed. Ms. Schilling shared the Pool Budget. Discussion followed.

Upon motion by Director Rieck and seconded by Director Marks the Board voted 4-0 to accept MPM's recommended hours as presented for 2021 Pool Hours and directed Circuit Rider of Colorado and MPM Recreation to open registration via CivicRec accordingly.

The Board will revisit and review pool hours in May 2021.

Ms. Reese shared the sign up guide that will be posted on the website to help users sign up via CivicRec.

Rich McCarthy from Snack Shack discussed opening the area for this pool season. He presented the same contract as in the 2019 season, as the Snack Shack was not able to open in the 2020 summer.

Upon a motion by Director Marks, with a second by Director Buchalter, the Board voted 4-0 to approve the Relish This! contract for the 2021 season, pending the Level Clear dial being achieved.

Essenza presentation

Alyssa Tharrett discussed scheduling an in person meeting to review the materials and finishes selection for the pool on May 22, 2021 from 12-1pm.

Ms. Tharrett gave an overview of potential salvage items that could be reused. The shade sails and the shade structure over the picnic table were the best options. The Board would like to keep the picnic tables and the clear cover over the picnic tables for use at another location. Ms. Shepherd was directed to request estimates for reinstalling the cover at other potential locations.

Prairie Vista Park perennial plantings

The Board reviewed the work order for perennial re-planting of all the plants that need to be replaced at Prairie Vista park.

Upon motion by Director Rieck and seconded by Director Marks, the Board voted 4-0 to approve the perennial plant work order with JBK, as presented.

Landscape report

Reg Craigo, of JBK Landscape, presented the landscape report to the Board. Irrigation review will be occurring soon and aeration.

Financial Matters:

Claims for period ending April 30, 2021

Ms. Schilling presented the April claims.

Upon motion by Director Marks and seconded by Director Rieck, the Board voted 4-0 to approve the April claims totaling \$273,724.99.

Financial Report for period ending March 31, 2021

Ms. Schilling presented the March financials with the Board. The capital funds project document was also reviewed with the Board.

Upon motion by Director Buchalter and seconded by Director Rieck, the Board voted 4-0 to accept the March financials, as presented.

Administrative Matters Discussion Regarding Caley Lot and Centennial Link Trail at Prairie Vista Park

Travis Vap, owner of both lots South of Prairie Vista Park, attended the meeting to review the site plans for the Caley Lot. The land could be re-platted and remain undeveloped. The District would have to create a maintenance agreement with the City of Centennial. Mr. Vap provided the different options with the Board to open a trailhead into the park. Discussion followed.

Alicia Corley will follow-up to see if there are any restrictions on obtaining the land in the City of Centennial. The Board would also like to know what Centennial would require to maintain the area.

Upon motion by Director Mohrhaus and seconded by Director Buchalter, the Board voted 4-0 to direct Ms. Shepherd and Ms. Corley to discuss the matter further with representatives from the City of Centennial.

Review meeting minutes – March 18, 2021

Upon motion by Director Rieck and seconded by Director Buchalter, the Board voted 4-0 to approve the March 18, 2021 meeting minutes, subject to changing Jane Rieck to Treasurer in the minutes.

Additional Board Member Items None.

Adjournment: The Board approved by acclamation to adjourn the meeting at 8:50 pm. The next Board meeting is a Regular Meeting, and is scheduled for May 20, 2021 at 5:30pm via Zoom.



Secretary for meeting

