



MINUTES OF THE WORK SESSION OF THE BOARD OF DIRECTORS

A work session of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30 p.m. on Wednesday December 4, 2024, via Zoom.

Attendance:

Directors:

Debra Botton, President
Doug Mohr, Treasurer
Jane Rieck, Assistant Secretary/Treasurer
Dave Mohrhaus, Vice-President
Vacancy

Other attendees:

Dawn Schilling, Schilling and Company, Inc.
Courtney Intara, Seter, Vander Wall & Mielke PC
Monique Lucero, JBK Landscaping
Joanna Waldenmeyer, Root Partnership
John Keesen, Hydrosystems
Amy Wiedeman, City of Centennial
Sarah Shepherd, Circuit Rider of Colorado
Sujata Trehan, Circuit Rider of Colorado

Other attendees:

Andrew Aust, Resident

**Call to
Order/Agenda/
Declaration:**

Director Botton called the meeting to order at 5:31 pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

Citizen Items:

No citizen items were presented.

**Administrative
Items:**

1. Board Vacancy Questions Review Process

The Board reviewed questions for potential candidates. Discussion followed.

Management will share these questions via email with all candidates who have reached out to the District. These candidate submissions will be reviewed at the January regular meeting.

**Right of Way Master
Plan:**

1. Site Visit Review

2. Landscaping, tree, irrigation recommendations

3. 2025 Projects

Sarah Shepherd shared a draft Master Plan framework for the ROW with the Board, based on other park and facility planning work, Strategic and Master Planning and recommendations following the planning walkthroughs with the Board and consultants.

The Board reviewed the possible strategies based on short and long term needs regarding landscaping, tree maintenance, and irrigation improvements.

Directors Mohrhaus and Mohr expressed concerns about expenses. Director Botton noted that this is a ‘level-setting’ exercise to help the District plan future improvements. Director Rieck noted that existing issues should be addressed first before ROW improvements.

Discussion followed.

More work will follow in future meetings, including the work order to update irrigation along Eastern right-of-ways, and cobble and mulch adjustments where plant material has died off. This proposal was included in the packet and will be reviewed at the January meeting. Further long-term planning can include: evaluating irrigation controllers and zones to reduce costs; relocations of cobblestone to edge and narrow areas from around the trees and replace tree-rings areas with wood mulch; removal dead bushes and replanting; adding native grasses and shrubs that are more drought resistant; adding trees and encouraging a holistic thinking about levels of views including tree level, mid-level shrubs, and foot level materials with a goal of encouraging walking enjoyment and travel through the community, preserving shade, beauty, mindful use of water and stewarding the District’s financials.

Consider approval of JBK 2025 Landscaping and Snow Contract

Sarah Shepherd shared the updated JBK contract with the Board. Counsel Courtney Intara also gave the Board an update, stating that the snow removal sections have been updated with key additions. Discussion followed.

Upon motion by Director Botton and seconded by Director Rieck, the Board voted 4-0, to approve the 2025 JBK Landscape and Snow Contract. The motion was approved.

Debra Botton - Aye

Jane Rieck - Aye

Dave Mohrhaus - Aye

Doug Mohr - Aye.

Caley Project Master Plan

1. Review of District Master Plan

Sarah Shepherd presented the Board an overview of the District's Strategic and Master Planning, and the specific project history regarding the Caley Master Plan. An in-depth discussion followed.

2. Letter of Intent and Current Status of Property

The Board reviewed the Letter of Intent that was provided during the construction of the Caley site.

Additional Board Member Items:

No additional items were presented.

Adjournment:

There being no further business on the agenda, the Board approved by acclamation to adjourn the meeting at 8:15pm.

The next Board meeting is scheduled for January 23, 2025, at 5:30 p.m. at the Community Room at 11350 E Orchard Road, Englewood, CO 80111.



Secretary for meeting