

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
CHERRY CREEK VISTA PARK & RECREATION DISTRICT  
HELD  
April 19, 2018**

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00pm on April 19, 2018, at St. Peter's Lutheran Church, Greenwood Village, CO 80111. The meeting was open to the public.

**Attendance**

Directors:

Dan Marks  
Bernie Gehris  
Andy Aust, arrived at 6:04pm  
Melissa Wilson

Also in attendance were:

Dawn Schilling, Schilling and Company, Inc.  
Lindsey Reese, Circuit Rider of Colorado  
Sarah Shepherd, Circuit Rider of Colorado  
Jane Rieck, Resident  
Dave Mohrhaus, Resident  
Elizabeth Wood, JBK Landscape  
Matt Mundy, MPM Recreation, arrived at 6:11pm, left at 7:30pm

Excused:

Stephanie Kamlet

**Call to  
Order/Agenda/Declaration**

Director Wilson called the meeting to order at 6:03pm and declared a quorum.

The Agenda was approved by acclamation acknowledging that items may be taken out of order.

**Citizens Items:**

No citizen items were presented to the Board.

**Legal Items:**

Ms. Shepherd does not have an update on the Lakeview cell tower lease extension or the Richmond development.

Peakview cell tower update:

Steve Warner provided a comparison of three cell tower site options at Peakview Park for the Board to review. The Board would like to know if they can bury the equipment and place a rod iron fence around the area. Discussion followed. The Board would like to speak with IBC homes about providing a construction easement to the tower.

2018 Election:

The election has been officially canceled and the new members will be sworn into the May meeting.

**Administrative/Manager  
Items:**

Lakeview Park Project Grant Update:

Ms. Shepherd presented the Lakeview Park grant update to the Board. The topographic survey is complete. Root Partnership provided sod removal suggestions for the Park to save water usage and expense. The removal would be replaced with rock and/or native grass in various areas. Discussion followed regarding areas that would be preferred for this change, if funding is available.

Vista II Park Project Grant Update:

The final plan approval submission was completed today, the 19th. Ms. Shepherd will update the Board when bids come in for construction.

**Financial Matters:**

Review/approve March 2018 claims, financial statement

Ms. Schilling presented the March 2018 claims to the Board.

**Upon motion by Director Aust and seconded by Director Wilson, the Board voted 4-0 to approve the March claims totaling \$59,290.15. (including three additional checks added before the meeting)**

Ms. Schilling presented the March 2018 financials to the Board.

**Upon motion by Director Wilson and seconded by Director Aust, the Board voted 4-0 to approve and accept the March financial statements.**

Ms. Schilling presented the audit to the Board. The audit is complete and there were no adjustments made.

**Upon motion by Director Wilson and seconded by Director Aust, the Board voted 4-0 to approve and accept the 2017 audit and the management representation letter signing of the representation letter.**

Ms. Shepherd discussed a new connection with the energy efficiency program. The program helps with assisting matching projects and vetted contractors to do this work. This could be connected with the irrigation issues at CCV. Ms. Shepherd discussed South Suburban's experience using this program. Director Aust asked if we could be a case study for the new program. Ms. Shepherd will forward the information to the Board.

**Pool, Park & Open Space:**

Director Marks provided a brief update on the swim team. Currently, there are 110 people signed up for the swim team and they are continuing to look for volunteers.

Pool report:

Mr. Mundy presented the pool report to the Board. The pool cover will come off next week and pool will be ready by May 12<sup>th</sup>.

Mr. Mundy was contacted by Aquawolves swim team to inquire about renting the pool for their swim team practice. Their facility at Cherry Creek High School is shut down for the summer for maintenance. Mr. Mundy presented an idea to swap scheduling with Sundance Hills in order to make this a possibility. The Board discussed logistics, wear and tear, and rental fees. Mr. Mundy will go back to the team leader to discuss options and present a plan to the Board next month.

Mr. Mundy presented a request from a non-resident for a pool membership. The Board discussed and decided to decline the request to follow past decisions on requests.

The drain covers will be installed prior to pool opening. The impeller was ordered and will be installed. The heater has been fixed. The tile next to the beach entries will be repaired. The mushroom water feature, along with other areas will be touched up with paint. New beach chairs and guard umbrellas have been ordered. Registration post cards will be mailed soon.

Landscape report:

Ms. Wood presented the landscape report to the Board. The flower contractor has suggested April 30<sup>th</sup> to plant flowers. Ms. Wood requested approval from the Board to move the planting date back at a later date, as that is too early in the season. The Board agreed with this request. The tree wells have been mulched. A couple of tree branches broke from the recent wind storm and have been cleaned up. Ms. Wood will work on the weed over growth at the right-of-way. A northern red oak tree needs to be replaced at Peakview Park. All backflow tests will be scheduled soon. Ms. Wood presented an update on the H-2B visa program and their challenges with a shortage of workers this season.

Minutes:

**Upon motion by Director Wilson and seconded by Director Gehris, the Board approved 4-0 the March meeting minutes.**

Adjournment:

The Board approved by acclamation to adjourn the meeting at 8:29pm. The next Board meeting is a Regular Meeting and is scheduled for May 17, 2018 from 6:00pm at St. Peter's Lutheran Church.

Secretary: *Lindsay Klesp*