

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
CHERRY CREEK VISTA PARK & RECREATION DISTRICT  
HELD**

**March 16, 2017**

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on March 16, 2017, at St. Peter's Lutheran Church, Greenwood Village, CO 80111. The meeting was open to the public.

**Attendance**

Dan Marks  
Bernie Gehris  
Melissa Wilson  
Andy Aust  
Stephanie Kamlet

Also in attendance were:

Sarah E.E. Shepherd; Circuit Rider of Colorado, LLC  
Lindsey Reese; Circuit Rider of Colorado, LLC  
Dawn Schilling; Schilling and Co., departed at 7:40 p.m.  
Jane Rieck; CCVista II HOA Representative  
Elizabeth Wood; JBK Landscape Inc., arrived at 7:00 p.m.

**Call to Order/  
Agenda/Dec-  
laration of Con-**

Director Wilson called the meeting to order at 6:07 p.m. and declared a quorum. She asked if there were any conflicts of interest that needed to be disclosed. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

**Citizens Items:**

Ms. Rieck discussed the dog station location meeting the day prior.

**Legal Items:**

Brick wall insurance planning will be discussed with Ms. Shepherd in the upcoming month. The brick wall repair has been completed for the time-being, and the priority areas for repairs will be provided by Aguilar Construction in the coming month.

**Administrative &  
Manager Items:**

Review and approve the regular meeting minutes of January 19, 2017.  
Upon a motion by Director Wilson, with a second by Director Gehris, the Board approved the minutes for meeting, 5-0, as amended.

**Financial Matters:**

Claims for the period ending February 28, 2017 and March 31, 2017.  
Ms. Schilling presented the Claims for February and March 2017. Upon a motion made by Director Wilson, with a second by Director Aust, the

Board voted 5-0 to ratify the February claims, totaling \$72,609.21, and to approve the March, totaling \$29,699.99 claims, as presented.

Financial Statements

Ms. Schilling presented the financial report for the period ending December 31, 2016, as adjusted, and for the period ended February 28, 2017. Discussion followed. The end of year adjustments and the corrected February Statements will be provided in April in time for the audit proposal.

**Pool, Park & Open Space:**

Landscape Monthly Maintenance Report and Grant Update

The fence around the port-o-pottie at Lakeview Park is complete. Ms. Shepherd provided the email from Mr. Pye regarding the development south of Peakview Park. The proposal is on hold until a planning session for air traffic is completed by the City of Centennial, which will occur in April. He plans on attending the meeting after the proposal is back in front of the City.

Discussion followed regarding the property ownership of the corner of the Windemere Park, construction progress, and the Vista II Park grant site visit scheduled in April.

Ms. Wood presented the report for the landscaping. Discussion followed regarding priorities for repairs for the season and long-range updates.

Upon a motion made by Director Gehris, with a second by Director Wilson, the Board approved the engineering contract with Harris Kocher Smith, contingent upon the approval of the grant application in June 2017.

The board directed Ms. Shepherd to proceed with legal counsel to investigate the costs and option for an arrangements with Cottonwood Master HOA that would meet the needs of both the District and the HOA in the Windemere construction project and park management.

Pool Updates

No update.

**Adjournment:**

The Board approved by acclamation to adjourn the meeting at 8:06 p.m. The next Board meeting is a Regular Meeting, and is scheduled for April 20, 2017 from 6:00 p.m.-8:00 p.m. at St. Peter's Lutheran Church.

Secretary for the Meeting:

  
\_\_\_\_\_