

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
CHERRY CREEK VISTA PARK & RECREATION DISTRICT  
HELD

October 20, 2016

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on October 20, 2016, at St. Peter's Lutheran Church, Greenwood Village, CO 80111. The meeting was open to the public.

Attendance

In attendance were Directors:

Dan Marks  
Bernie Gehris  
Melissa Wilson, arrived at 6:07 p.m.  
Andy Aust  
Stephanie Kamlet

Absent, whose absence was excused:

None.

Also in attendance were:

Sarah E.E. Shepherd; Circuit Rider of Colorado, LLC  
Dawn Schilling; Schilling and Company Inc.  
Elizabeth Wood; JBK Landscape Inc., departed at 7:45 p.m.  
Pam Lukes; Cherry Creek Vista Resident and Tennis Team Coordinator, departed at 7:05 p.m.

Call to Order/  
Agenda/Dec-  
laration of Potential  
Conflict of Interest

Director Gehris called the meeting to order at 6:06 p.m. and declared a quorum. He asked if there were any conflicts of interest that needed to be given. There were no conflicts of interest to disclose. The Agenda was approved by acclamation acknowledging that items may be taken out of order, and that the financials presented will be dated for September 30, 2016. Director Wilson arrived at 6:07 p.m.

Legal Items:

Insurance Matters

Ms. Shepherd provided information on the brick wall insurance coverages. There isn't an option to insure the brick wall independently due to prior losses and the pool not being amenable to dividing the properties out to cover the entire district.

Legal counsel is in touch with the insurance contractor to insure the refund for expenses are paid back to the district for the hole in the brick wall due to an auto accident. The repair work will begin this as soon as possible.

Ms. Shepherd gave an update on the information provided to legal counsel and forwarded onto the SEMSWA legal counsel. The District has regularly paid every bill that it has received from SEMSWA in a timely fashion. She will update the Board on the response from SEMSWA.

Ms. Shepherd updated the board on the contractual issues with the Windemere park building contractor. This may delay construction until the spring of 2017, but will not put any funding in jeopardy. She recommends trying to rectify the contract with the current bidder, because any change in contractor will further delay the process. She will update the Board with the resolution of the issue.

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Citizens Items:

Ms. Lukes presented the tennis report. She administers the court reservations, and shared that the league play overwhelms the courts for casual public play. Discussion followed regarding two new courts being available at the renovated Cherry Creek Vista II Park. Ms. Lukes shared that within the District, there are 188 active USTA tennis players. She thanked the Board for installing the port-o-potties at the park and asked for those facilities to continue to be available. Discussion followed regarding USTA league fee assessments. Director Marks asked if any Vista resident teams pay to play as a home team on other park courts. Director Kamlet asked if it would be reasonable to charge a team for court use at a nominal fee for usage—she suggested \$100 per team, as the District is the anomaly in not assessing fees. The Board asked Ms. Lukes to poll the team captains on their amenability to pay a nominal fee to use the courts, which would be applied to amenities for the courts.

Ms. Lukes also requested that two port-o-potties be added at Vista II and at Orchard Park during the season. The board approved by acclamation to include a pool pass in the 2017 budget for Ms. Lukes in consideration of her volunteer work administering the court reservations.

The windscreens have been tied down well and nets are looking good and being repaired quickly. Her wishlist included: squeegee replacements and push brooms for each court.

Discussion followed regarding Cherry Creek Vista II courts. Could the District leave those courts open for public use at all times? Ms. Lukes said the courts were not being requested for league play, but would leave a lot more availability for the public play.

Director Wilson reported on the tree dedication ceremony the prior week. She thanked Ms. Wood for her work on the tree, boulder, and plaque. The event went very well.

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Pool, Park & Open Space:

Landscape Monthly Maintenance Report

Ms. Wood presented the maintenance report and work order proposals for landscape maintenance items for 2017 and the 2017 contract amount. Discussion followed regarding the long-term maintenance plan for Windemere Park.

Ms. Wood gave an overview of estimates for landscaping maintenance and improvements for 2017. The board thanked Ms. Wood for her report.

Pool, Park and Recreation Updates

Ms. Shepherd presented the pool improvement requests for 2017 as sent in by Matt Mundy at MPM Recreation.

Ms. Shepherd gave an update on the Vista II Park planning grant progress. The soils test will be completed as soon as possible and the survey outcomes presented at the following board meeting, with both outcomes to inform the initial design revisions. Ms. Shepherd presented the original landscape and park design, and input that will be provided with the engineer's interpretation of the soils test outcomes and the subsequent meeting with SEMSWA and county/city approvals for the designs. The project is on track for a strong project grant proposal submission in February 2017.

Administrative & Manager Items:

Review and approve the regular meeting minutes of September 15, 2016.

Upon a motion by Director Wilson, with a second by Director Kamlet, the Board approved the minutes 5-0, as presented.

Financial Matters:

Claims for the period ending October 31, 2016.

Ms. Schilling presented the Claims for October. Upon a motion made by Director Gehris, with a second by Director Wilson, the Board voted 5-0 to approve the October claims in the amount of \$124,832.82. Ms. Schilling presented the financial report for the current period. Upon a motion by Director Wilson, with a second by Director Kamlet, the Board voted 5-0 to accept the financial statement for the period ending September 30, 2016.

Preliminary Budget Discussion

Ms. Schilling presented the working draft for the 2017 budget. Discussion followed regarding projects and repairs. Ms. Schilling made notes in all areas and will present the next draft for approval at the public hearing to be held in November at the regular board meeting.

Board Member Items: There was no update on the IBC/Richmond Homes Development, as the project was not approved in its original form. Ms. Shepherd will keep in

contact with the project representative to see if they will seek another version of the development for approval.

No further items.

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Adjournment:

The Board approved by acclamation to adjourn the meeting at 8:30 p.m. The next Board meeting is a Regular Meeting, and is scheduled for November 17, 2016, which is also the public budget hearing from 6:00 p.m.-8:00 p.m. at St. Peter's Lutheran Church.

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Secretary for the Meeting:

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