

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
CHERRY CREEK VISTA PARK & RECREATION DISTRICT  
HELD

June 16, 2016

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on June 16, 2016, at St. Peter's Lutheran Church, Greenwood Village, CO 80111. The meeting was open to the public.

Attendance

In attendance were Directors:

Dan Marks  
Bernie Gehris  
Melissa Wilson  
Andy Aust  
Stephanie Kamlet

Absent:

None.

Also in attendance were:

Sarah E.E. Shepherd; Circuit Rider of Colorado, LLC  
Elizabeth Wood; JBK Landscape Inc., departed at 7:40 p.m.  
Allen Taffet, Resident, departed at 6:52 p.m.  
Dave Castro, Resident, departed at 6:52 p.m.  
John Nimrock, Resident, departed at 6:52 p.m.  
Matt Mundy, MPM Recreation Management, arrived at 7:00 p.m. and departed at 8:05 p.m.  
Taylor Spalding, Resident, departed at 6:52 p.m.  
Matt Spalding, Resident, departed at 6:55 p.m.  
Jane Rieck, Resident, arrived at 6:13 p.m.  
Kevin Aguilar, Aguilar Construction Service, departed at 6:15 p.m.

Call to Order/

Agenda/Declaration  
of Conflict of Interest

Director Wilson called the meeting to order at 6:03 p.m. and declared a quorum. She asked if there were any conflicts of interest that needed to be taken out of order. Director Gehris noted that he will be signing the updated CD agreement for the Vista II Park transfer agreement as the representative of the HOA Board.

Citizens Items:

Mr. Aguilar presented the proposal for the brick fencing weather damage. He went over the brick damages and repair options, as well as the scope for the current repair work. Discussion followed regarding the repairs for the current sections of fence, along with future long-term repair planning.

Discussion followed regarding the completed hail damage repair, the water damage to the pool-house, and the additional items to be installed: signage and kiosks. He will also provide estimates for the port-o-pottie privacy fencing, large brick fencing repair work, and brick wall damage. Mr. Spalding requested for the tree in front of their home to be paid for completely by the District. The Board affirmed its opinion that it would split the cost of the tree with the Spaldings. Discussion followed. Ms. Shepherd will get mock-ups for the signage to be placed around the park and will get those signs installed as soon as possible.

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Legal Items:

Elected Members Oath of Office

Director Wilson administered the Oath of Office to Mr. Marks. The Board wished to proceed in anticipation of Ms. Kamlet's attendance. Director Wilson expressed the community's and Board's appreciation for their service to the District over their many combined years and gave them an honorarium to that effect.

Budget Hearing for Amended 2015 Budget

Director Wilson opened the Budget hearing for the 2015 Budget Amendment. With no public comment, Director Wilson closed the hearing, upon hearing a motion to close the budget by Dir. Wilson, with a second by Director Gehris, 5-0 to approved closing the hearing.

2015 Budget Amendment Resolution

Upon a motion by Director Gehris, with a second by Director Wilson, the Board voted 5-0 to approve the budget amendment resolution for 2015. Vista II Park Transfer CD Agreement. Upon a motion by Director Wilson, with a second by Director Marks, the Board voted 4-0 with 1 abstention of Director Gehris, because he represented the Cherry Creek Vista II HOA, to approve the updated CD Agreement.

IGA agreements with Arapahoe County Open Space

Upon a motion by Director Wilson, with a second by Director Gehris the Board voted 5-0 to approve the IGA with ACOS for the Windemere Park Project Grant and the Vista II Park Planning Grant.

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Pool, Park &  
Open Space:

Landscape Monthly Maintenance Report

Ms. Wood presented the maintenance report and work order proposals for landscape maintenance items.

She reported that JBK contract jobs are completed, as well as flowers and other plantings in process to be completed by end of June. Discussion followed regarding the drain at the pool parking lot.

Ms. Rieck noted that Xcel Energy damaged some sprinklers in Vista II Park. Ms. Wood will look into watering issues at Vista II, remove the barbed wire fencing at Windemere Park, and repair at the pool, right-of-way installation and flower-watering with the heat.

Discussion followed regarding the Lakeview Baseball Diamond proposal. The Board will plan to budget for the repair work to be done in Spring 2017 and include it in the budget for 2017.

Upon a motion by Director Wilson, with a second by Director Kamlet, 5-0 to approve the grate removal and filling at Peakview Park.

The board thanked Ms. Wood for her report.

#### Park and Recreation Updates

Mr. Mundy presented the pool report. Discussion followed regarding the vandalism at the pool, sounds system issues, and Century Link wi-fi and telephone. The Board considered changing services to Comcast. The cost of the sound system repairs will be approximately \$400. There will be three refunds issued for pool memberships.

The 4<sup>th</sup> of July party will be sponsored by Mr. Duggan again and the Memorial Day party went well. MPM has reinforced staffing at the front desk for entry.

Ms. Shepherd shared the Swim Team report from Clayton King. Discussion followed regarding additional shade at the pool facility.

Ms. Shepherd gave an overview and update of water usage, grant planning and the IBC process.

The Board thanked Mr. Mundy for his report.

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#### Administrative & Manager Items:

#### Review and approve the regular meeting minutes of May 19, 2016.

Upon a motion by Director Wilson, with a second by Director Gehris, the Board approved the minutes 5-0, as presented.

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#### Financial Matters:

#### Claims for the period ending June 31, 2016.

Ms. Schilling presented the Claims and Financial Statements for June. Upon a motion made by Director Wilson, with a second by Director

Kamlet, the Board voted 5-0 to approve the June claims, and accepted the financial statement for the period ending May 31, 2016.

Ms. Schilling presented the December 31, 2015 Audit of financial statements. Upon a motion by Director Wilson, with a second by Director Aust, the Board voted 5-0 at approve the 2015 Audit, as presented.

Board Member Items: Board Fees.

Upon a motion by Director Gehris, with a second by Director Wilson, the Board voted 5-0 to increase Board member fees to \$100 per month of meeting attendance from \$75 per month of meeting attendance. The Board will finish out the year as 1099 contractors and look into W-2 administration and payroll beginning in 2017.

Election of Officers.

Director Gehris nominated Director Wilson as President of the Board. Director Wilson nominated Director Gehris as Vice-President of the Board. Director Gehris nominated Director Kamlet as Treasurer of the Board. Director Aust nominated Director Marks as Assistant Secretary/Treasurer. Director Marks nominated Director Aust as Assistant Secretary/Treasurer. The Board accepted the officer nominations by acclamation.

Adjournment:

The Board approved by acclamation to adjourn the meeting at 9:14 p.m. The next Board meeting is a Regular Meeting, and is scheduled for August 18, 2016 from 6:00 p.m.-8:00 p.m. at St. Peter's Lutheran Church.

Secretary for the Meeting:

