

**MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
CHERRY CREEK VISTA PARK & RECREATION DISTRICT  
HELD**

**March 17, 2016**

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on March 17, 2016, at St. Peter's Lutheran Church, Greenwood Village, CO 80111. The meeting was open to the public.

**Attendance**

In attendance were Directors:

Howard Buchalter, Treasurer  
Erik Hook, Assistant Secretary  
Bernie Gehris, Assistant Secretary  
Melissa Wilson, President  
Brendan Adams, Vice-President

Also in attendance were:

Sarah E.E. Shepherd; Circuit Rider of Colorado, LLC  
Eric Plouffe; JBK Landscape Inc., departed at 7:35 p.m.  
Jeff Su, CEO, Plains Conservation Center, departed at 6:30 p.m.  
Matt Mundy, MPM Recreation Management, arrived at 7:05 p.m. and departed at 8:00 p.m.  
Clayton King, Swim Team Parent Representative, departed at 6:40 p.m.

**Call to Order/  
Agenda/Dec-  
laration of Con-**

Director Wilson called the meeting to order at 6:03 p.m. and declared a quorum. She asked if there were any conflicts of interest that needed to be disclosed. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

**Citizens Items:**

Jeff Su, the CEO of Plains Conservation Center, presented the Holistic Plan and vision from the Windemere Park Planning Process. He discussed next steps for the Park Implementation. Discussion followed the holistic vision and plan implementation. The Board thanked Mr. Su for his presentation.

Clayton King presented the Swim Team Parent Representative report to the Board. He and his wife will be taking over for the Jump family this year. He said the team is looking forward to another successful season. The team will be publishing the schedule for the season in the coming weeks. April 4 is the first day of registration. There are new coaches for the team this season as well. May 2<sup>nd</sup> is the in-person swim team sign up at Cottonwood Elementary school. Practice begins May 16. First home meet

is in early June, and there will be two dual meets and championships hosted at the Vista pool as well as a team party following the championship meet. He requested the continued financial support from the District in the amount of \$2,000. The Board thanked Mr. King for his presentation.

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**Pool, Park &  
Open Space:**

**Landscape Monthly Maintenance Report**

Mr. Plouffe presented the maintenance report and work order proposals for landscape maintenance items. Discussion followed regarding the completion of updates along the right-of-way.

Discussion followed regarding projects for 2016, including doggie bag station and trash can replacement. The new dispensers have been ordered and will be installed as soon as possible. The posts and trash cans will be replaced as needed.

Discussion regarding the brick fence on Kenton and Orchard. The fence needs to be repaired very soon.

Discussion followed regarding snow removal—Ms. Shepherd will invite the HOA and City of Greenwood Village representatives to discuss a plan for snow removal. She will post a map of the current snow removal areas and a District policy regarding snow removal.

The board confirmed that the District would pay a 50% on a tree purchased by the Spaldings.

The Board voted to approve JBK work order: #476, #466, and #481 (pinon pine only). Mr. Plouffe will provide an estimate for the pool paver and flagstone cost repairs.

Ms. Shepherd noted the other items: a tree branch removal hanging over the ROW fence into a resident yard and removal of debris behind the Windemere pathway.

Discussion followed regarding the new signage. The Board also discussed the name “Prairie Vista Park” to rename the Windemere Park.

Discussion followed regarding the Renner Tennis court Repair proposal and resurfacing in the next couple years. Upon a motion by Director Wilson, with a second by Director Gehris, the Board approved the Renner Repair proposal for 2016 in the amount of \$1,900.

One port-o-pottie will be installed at Sunset and one at Peakview Park from May 1 through September 31. An estimate for fence cover will be made at Lakeview Peakview and Sunset.

Park and Recreation Updates

Discussion followed regarding approving the pool contract for MPM Recreation and Management. The pool postcard will be sent out in early April. Mr. Mundy requested for new computer software, 20 new lounge chairs and umbrellas. Upon a motion by Director Buchalter with a second by Director Wilson, the Board approved the purchase of new software, 20 new lounge chairs, umbrellas and two new trash cans up to \$6,700, trying to reduce the amount.

Upon a motion by Director Gehris, with a second by Director, Adams the Board approved the 2016 Pool Management Contract, with the addition of the reimbursement of pool instruction portion in Article XII per the prior year agreement.

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**Administrative & Manager Items:**

Review and approve the regular meeting minutes of November 19, 2015.

Discussion Upon a motion by Director Adams, with a second by Director Gehris, the Board approved the minutes 5-0, as amended.

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**Financial Matters:**

Claims for the period ending March 31, 2016.

Ms. Shepherd presented the Claims for March. Upon a motion made by Director Gehris, with a second by Director Wilson, the Board voted 5-0 to accept the claims presented for the period ending February 29, 2016, and to approve the March claims, totaling \$27,167.57.

Ms. Schilling will present the financial statements via email and at the next meeting.

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**Legal Items:**

Cherry Creek Vista II HOA Park Transfer

Discussion followed regarding the Cherry Creek Vista II finance agreement. Upon a motion by Director Buchalter, with a second by Director Adams, the Board approved 4-0 to approve the agreement per the review of the holding bank and the District's legal counsel review, with Director Gehris abstaining.

Ms. Shepherd updated the Board on the May election, which was cancelled due to fewer candidates filing self-nomination forms than open seats. Two of the three seats were filled, with one vacancy. The directors were notified and will be sworn in at the May meeting.

**Adjournment:**

The Board approved by acclamation to adjourn the meeting at 9:02 p.m. The next Board meeting is a Regular Meeting, and is scheduled for April 21, 2016 from 6:00 p.m.-8:00 p.m. at St. Peter's Lutheran Church.

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Secretary for the Meeting:



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