

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
CHERRY CREEK VISTA PARK & RECREATION DISTRICT
HELD**

January 21, 2016

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on January 21, 2016, at St. Peter's Lutheran Church, Greenwood Village, CO 80111. The meeting was open to the public.

Attendance

In attendance were Directors:

Howard Buchalter, Treasurer
Erik Hook, Assistant Secretary
Bernie Gehris, Assistant Secretary
Melissa Wilson, President
Brendan Adams, Vice-President

Also in attendance were:

Sarah E.E. Shepherd; Circuit Rider of Colorado, LLC
Dawn Schilling; Schilling and Co.
Eric Plouffe; JBK Landscape Inc.
Elizabeth Wood; JBK Landscape Inc.
Dan Marks; Cherry Creek Vista II HOA, arrived at 7:02 p.m. and departed at 7:40 p.m.

**Call to Order/
Agenda/Dec-
laration of Con-**

Director Wilson called the meeting to order at 6:08 p.m. and declared a quorum. She asked if there were any conflicts of interest that needed to be disclosed. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

Citizens Items:

Ms. Shepherd presented the park improvement plan for Windemere Park. Discussion followed regarding changes to the plan. Ms. Shepherd will bring back information to the landscape designer. Upon a motion by Director Wilson, with a second by Director Adams, the Board voted 5-0 to approve the plan per the planning grant process, and authorized Ms. Shepherd to close out the Windemere Park Planning Grant with Arapahoe County Open Space and submit the Windemere Park Project Grant with the 2016 spring grant cycle.

Legal Items:

Cherry Creek Vista II HOA Park Transfer

Director Gehris presented the final Cherry Creek Vista II Park transfer agreement from Cherry Creek Vista II Homeowner's Association. Discussion followed regarding the \$50,000 reserve for the approved

project grant. Discussion followed. Upon a motion by Director Wilson, with a second by Director Buchalter, the Board voted 4-0 to approve the Cherry Creek Vista Park Transfer Agreement with Director Gehris abstaining from the vote as he represents the Vista II HOA as the HOA's Board president in this matter.

Discussion followed regarding the Cherry Creek Vista II Park Planning grant. Upon a motion by Director Wilson, with a second by Director Adams, the Board voted 5-0 to approve the Cherry Creek Vista II Park Planning Grant with the 2016 Spring grant cycle.

Upon a motion by Director Gehris, with a second by Director Hook, the Board voted 5-0 to approve the resolution for the May 3, 2016 Election. Upon a motion by Director Gehris, with a second by Director Hook, the Board voted 5-0 to designate Sarah Shepherd at the election official for the election.

Discussion followed regarding the termination of the Poo Free Parks contract. The Board authorized paying out the remainder of the ownership of the stations, pending that JBK can source similar sized bags and carry on maintenance of the stations after February 2016.

Administrative & Manager Items:

Review and approve the regular meeting minutes of November 19, 2015.
Discussion Upon a motion by Director Adams, with a second by Director Gehris, the Board approved the minutes 5-0, as amended.

Financial Matters:

Claims for the period ending January 31, 2016 and December 31, 2015.
Ms. Schilling presented the Claims for December 2015. Upon a motion made by Director Hook, with a second by Director Gehris, the Board voted 5-0 to accept the claims presented for the period ending December 31, 2015, totaling \$29,222.59.

Ms. Schilling presented the Claims for January 2016. Upon a motion made by Director Hook, with a second by Director Gehris, the Board voted 3-0 to approve the claims presented for the period ending January 31, 2016, totaling \$88,998.36.

Financial Statements

Ms. Schilling presented the financial report for the period ending December 31, 2015. Discussion followed. The Board tabled approval of these year-end financial statements until the March meeting, when all invoices could be accrued back to their proper date.

Pool, Park &

Landscape Monthly Maintenance Report

Open Space:

Mr. Plouffe presented the maintenance report and three work order proposals for landscape maintenance items. Discussion followed regarding projects for 2016. The Board tabled those three items until the March meeting: Estimate #476, #466, and #481.

Discussion followed regarding the repair of the hail damaged structures, and writing a letter of recommendation for the construction company that provided the repairs.

Park and Recreation Updates

Discussion followed regarding setting pool fees for the 2016 season. Upon a motion by Director Gehris, with a second by Director Wilson, the Board voted 5-0 to hold rates at the same level and to add, on a trial basis for 2016: 1. a family 4-pack at \$100, 2. an individual 4-pack at \$50, and 3. August 1 through end-of-season membership at \$180.

Adjournment:

The Board approved by acclamation to adjourn the meeting at 9:04 p.m. The next Board meeting is a Regular Meeting, and is scheduled for March 17, 2016 from 6:00 p.m.-8:00 p.m. at St. Peter's Lutheran Church.

Secretary for the Meeting:


