

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
CHERRY CREEK VISTA PARK & RECREATION DISTRICT  
HELD  
October 15, 2015**

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on October 15, 2015, at St. Peter's Lutheran Church, Greenwood Village, CO 80111.  
The meeting was open to the public.

**Attendance**

In attendance were Directors:

Howard Buchalter, Treasurer  
Melissa Wilson, President  
Bernie Gehris, Assistant Secretary  
Brendan Adams, Vice-President  
Eric Hook, Assistant Secretary

Also in attendance were:

Sarah E.E. Shepherd, Circuit Rider of Colorado, LLC, arrived at 6:15 p.m.  
Elizabeth Wood, JBK Landscaping Inc., departed at 7:15 p.m.  
Rich McCarthy, Rhino Snack Shack departed at 6:30 p.m.  
Eric Plouffe, JBK Landscape Inc. departed at 7:15 p.m.  
Valerie Watts, District Resident  
Pri Gross, District Resident departed at 7:15 p.m.  
Diane Daniels, Tennis Kids arrived at 6:45 p.m., departed at 7:30 p.m.

**Call to Order/  
Agenda/Dec-  
laration of Con-**

Director Wilson called the meeting to order at **6:02** p.m. and declared a quorum. She asked if there were any conflicts of interest that needed to be disclosed  
**The Agenda was approved by acclamation, acknowledging that items may be taken out of order.**

**Public Items**

Ms. Watts and Ms. Gross were present to give input on the Cherry Creek Vista South HOA issue regarding property ownership—the ownership of the island and Maplewood and Havana should be owned by the HOA. They wondered if this island is the common area. Director Buchalter gave input regarding the ownership requirements and reference CAIOA. Discussion followed regarding the powers of the HOA. The Board thanked Ms. Watts and Ms. Gross for their attendance and input.

Windemere Discussion:

The group meeting will occur in the first week of November with a presentation of the plan at the November Board meeting. Discussion followed regarding the planning Ms. Shepherd updated the Board on the Grant survey, postcard and planning process. The survey is online and on the District website and postcard should be received by all residents very soon. A draft plan should be complete by the end of October.

**Pool & Tennis Report**

Mr. McCarthy presented his report on the snack shack from the summertime. He noted the rainy season again, but said that overall the season went well. He added some new menu items. The Board asked about the vending machines and the cover at the snack booth. Total revenue was under \$10,000 for the season. He intends to return next summer. The Board thanked Mr. McCarthy for his work and report.

Ms. Daniels presented the Tennis program report for the season. She said the season went well with a great number of participants as well as good success. The participants enjoyed the short sized courts, and there were not issues regarding court reservations. Bathroom access was fine with pool access. She requested the annual squeegees and trash cans to be purchased as well as a push-broom on each court. Trash also becomes an issue over the summer. The Board thanked Ms. Daniels for her report.

Ms. Shepherd presented the Pool report from MPM. The pool might stay open additional weekends due to better weather versus open earlier, even if the school calendar changes to let student out earlier in the spring. The Board liked the idea of a monthly pass, as long as the amount is more than 1/3 of the summer season pass. The MPM contract will remain the same.

---

**Landscape Report**

Mr. Plouffe and Ms. Wood presented the landscape report. They went over the site visit performed by the Board and by Director Wilson along the right-of-way, as well as planned budget items for 2016, removal of the Windemere Park barbed wire fence. Discussion followed regarding the right-of-way along Cherry Creek Drive, as well as along Orchard and Havana. Discussion followed regarding the ability to perform these items in the current or following year based on budget allowances. Mr. Plouffe and Ms. Wood also presented the JBK contract for the following year. The Board thanked Mr. Plouffe and Ms. Wood for their presentation.

---

**Financial Items**

Ms. Shepherd presented the Claims for October 2015. **Upon a motion by Director Wilson, with a second by Director Hook, the Board voted 5-0 to approve the claims as amended for October 2015, totaling \$46,779.16.**

---

**Administrative Items**

Ms. Shepherd presented the minutes from the September 2015. **Upon a motion by Director Gehris, with a second by Director Buchalter, the Board voted 5-0 to approve the minutes, as presented.**

---

**Park Transfer Agreement:** Discussion followed regarding the 60 day process for the residents to agree to transfer the park. The completion of the transfer will be completed in January in order to allow for Ms. Shepherd to begin writing the planning grant for the Vista II Park. Director Gehris will update the Board at the November meeting.

---

**Hail Damage:**

Director Wilson updated the Board on the progress of the hail damage repair. All the roofs have been repaired and the gutters on the pool-house will be installed soon. The damage to the Peakview Park pathway will be repaired as soon as possible.

---

**Adjournment:**

**Upon a motion by Director Wilson, with a second by Director Hook, the Board voted 5-0 to adjourn the meeting at 8:40 p.m. The next Board meeting is a Regular Meeting, and is scheduled for November 19, 2015 from 6:00 p.m.-8:00 p.m. at St. Peter's Lutheran Church.**

---

Secretary for the Meeting:

