

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
CHERRY CREEK VISTA PARK & RECREATION DISTRICT
HELD
June 18, 2015**

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on June 18, 2015, at St. Peter's Lutheran Church, Greenwood Village, CO 80111.
The meeting was open to the public.

Attendance

In attendance were Directors:
Howard Buchalter, President
Melissa Wilson, Vice President
Bernie Gehris, Assistant Secretary
Brendan Adams, Treasurer
Eric Hook, Assistant Secretary

Also in attendance were:
Sarah E.E. Shepherd, Circuit Rider of Colorado, LLC
Dawn Schilling, Schilling and Company Inc.; departed at 8:05 p.m.
Elizabeth Wood, JBK Landscape Inc.; arrived at 6:23 p.m., departed at 7:00 p.m.
Eric Plouffe, JBK Landscape Inc.; arrived at 6:23 p.m., departed at 7:00 p.m.
Matt Spalding, Resident, departed at 6:30 p.m.
Robin Taffet, Resident departed at 6:30 p.m.
Matt Mundy, MPM Recreation Inc.; arrived at 7:30 p.m., departed at 8:10 p.m.

**Call to Order/
Agenda/Dec-
laration of Con-
flicts of Interest**

Director Wilson called the meeting to order at **6:07** p.m. and declared a quorum. She asked if there were any conflicts of interest that needed to be disclosed.
The Agenda was approved by acclamation as presented.

Public Items

Mr. Spalding and Ms. Taffet were in attendance to discuss the trees coverage near the Lakeview Park baseball diamonds. There is a lot of activity in the park which is causing damage to the fencing and houses from stray balls and lack of tree coverage. Ms. Taffet noted that some of the other parks are having new trees planted, and they'd like to request that some be replaced and added to the Lakeview Park. Discussion followed. **The Board designated one member to walk the area at Lakeview Park with Mr. Plouffe to assess the tree planting at the park. Upon a motion by Director Buchalter, with a second by Director Adams, the board voted 3-1, with Director Gehris abstaining, to approve the planting of a tree of like kind next to the homes of Mr. Spalding and Ms. Taffet and incorporating the tree into this year's segment of three-year tree planting plan.** Year one might include: immediate replacements, ash replacements, and groupings of trees, by park, or all parks in unison.

The Board directed Mr. Plouffe to perform and inventory of the parks: Sunset Park, Peakview Park, Lakeview Park, Orchard Park, and Vista II Park, and give a couple of prioritizations tactics for replacement plans—specifically for trail, aesthetic areas, privacy for homes along fence-ways, parking lots, playground, and sports spectator coverage, not-to-exceed \$2,500.

Ms. Taffet also asked the Board to consider adding a separate sign posting the park hours at each park. The Board noted that replacing signage at each park was in the long-term plan, and the hours will be posted in each kiosk presently.

Landscape Report

Mr. Plouffe presented the Landscape report.

He reported on the paver installation and continuing issues with leveling, the flower planter a the pool, mowing along the pathway. Irrigation has been minimal thus far with the wet weather. Next year there can be a more robust planting.

The Board thanked Mr. Plouffe for the report.

Financial Items

Ms. Schilling presented the financial report for May 31, 2015 and Claims for June 2015. Ms. Shepherd will ask for a SEMSWA representative to attend the August Board meeting, for Ms. Shepherd to contact legal counsel to assess the District's liability of payment for the SEMSWA back-billed years.

Upon a motion by Director Adams, with a second by Director Buchalter, the Board voted 5-0 to accept the financial statements, as presented for June 30, 2015 and approve the claims as amended for June 2015, totaling \$68,131.14, which included \$4,200 for the audit invoice paid to Simmons and Wheeler and \$817.50 to the Handy Store.

Public Hearing 2014 Budget Amendment

Director Wilson opened the public hearing to amend the 2014 Budget at 7:15 p.m. Proper notice was given for the budget amendment hearing. The updated expenditures for the General Fund was amended to \$234,000 and the Capital Projects Fund was amended to \$37,000.

With no public present, the hearing was closed at 7:20 p.m. upon a motion by Director Wilson with a second by Director Buchalter.

Upon a motion by Director Wilson, with a second by Director Adams the board voted 5-0 to approve the budget amendments.

Ms. Schilling presented the audit report by Simmons and Wheeler. Discussion followed. **Upon a motion by Director Adams, with a second by Director Buchalter, the Board voted 5-0 to approve the audit and include the representation letter, as presented.**

Pool Report

Mr. Mundy presented the pool report. He said everything is going well as the pool. The free hot dog weekend was moved to Father's Day weekend because of the cool weather. Painting has been completed for most pieces except for the hail damage on the facility.

Mr. Mundy mentioned the swim team block repairs. New blocks will need to be budgeted for in the near future. Mr. Mundy also asked the board for its opinion on cut-off time on the evening pool parties. The sanctioned time is 9:30 p.m. by Arapahoe County. **The board supported complying with the County's time.**

The Board thanked Mr. Mundy for sharing the report.

Administrative Items

Ms. Shepherd presented the minutes from the May 2015. **Upon a motion by Director Wilson, with a second by Director Adams, the Board voted 5-0 to approve the minutes, as amended.**

Discussion followed regarding the resident's complaint of children urinating in Lakeview Park. **Upon a motion by Director Wilson with a second by Director Buchalter, the Board voted 5-0 to approve installing 1 port-o-potty at Lakeview Park from July to October.**

Ms. Shepherd will ask JBK to give an estimate of the barbed wire fencing removal at Windemere Park.

Long Term Planning: Ms. Shepherd gave an overview of the grant process.

Adjournment: Upon a motion by Director Wilson, with a second by Director Buchalter, the Board voted 5-0 to adjourn the meeting at 8:32 p.m. The next Board meeting is a Regular Meeting, and is scheduled for August 20, 2015 from 6:00 p.m.-8:00 p.m. at St. Peter's Lutheran Church.

Secretary for the Meeting:


