

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
CHERRY CREEK VISTA PARK & RECREATION DISTRICT
HELD
May 21, 2015**

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on May 21, 2015, at St. Peter's Lutheran Church, Greenwood Village, CO 80111.
The meeting was open to the public.

Attendance

In attendance were Directors:

Howard Buchalter, President
Melissa Wilson, Vice President
Bernie Gehris, Assistant Secretary
Brendan Adams, Treasurer

Absent, whose absence was excused

Eric Hook, Assistant Secretary

Also in attendance were:

Sarah E.E. Shepherd, Circuit Rider of Colorado, LLC
Dawn Schilling, Schilling and Company Inc.; departed at 7:50 p.m.
Victoria Jump, Vikings Swim Team Parent Representative; departed at 6:23 p.m.
Elizabeth Wood, JBK Landscape Inc.; arrived at 6:23 p.m., departed at 7:00 p.m.
Eric Plouffe, JBK Landscape Inc.; arrived at 6:23 p.m., departed at 7:00 p.m.
Rich McCarthy, Relish This; departed at 6:23 p.m.
Matt Mundy, MPM Recreation Inc.; arrived at 6:56 p.m., departed at 7:21 p.m.

**Call to Order/
Agenda/Dec-
laration of Con-
flicts of Interest**

Director Buchalter called the meeting to order at **6:15** p.m. and declared a quorum. He asked if there were any conflicts of interest that needed to be disclosed **The Agenda was approved by acclamation as amended, with the election of officers added as the last item of the agenda acknowledging that items may be taken out of order.**

Public Items

Ms. Jump reported on the swim team for the season. There will likely be 220 members and things are going well. Meets are scheduled, the pool looks great and besides weather issues everything else is going well.

Pool Report

Mr. McCarthy presented the Relish This contract for the 2015 season. Discussion followed regarding the pool opening weekend hot dog donations. **Upon a motion by Director Buchalter, with a second by Director Wilson the Board voted 4-0 to approve the contract for 2015.**

Mr. Mundy presented the pool report. Pool registration are at 333 registrations, which are slightly down due to the weather. Mr. Mundy hopes the warm weather will encourage the pool registration and usage. The mailer went out in early May. Due to weather, painting hasn't been completed though pieces have been completed, but will be through before next week. Electrical repairs have been completed, and the new guard stands and pool furniture have arrived. A new desktop computer and ID card printer were purchased because they both stopped functioning. The number 3 swim block top had to be replaced. There are a lot of smaller repairs coming down the line for the blocks. Mr. Mundy will consider the weather conditions regarding extending guest passes for the pool.

Mr. Mundy reported that there have been multiple families who have requested a one-month end of season pass for \$200 for only the last month of August. Discussion followed. **Upon a motion by Director Wilson with a second by Director Buchalter, the Board voted 4-0 to approve the arrangement of allowing an unadvertised pilot membership fee for \$200 per family only for the last month of the season, on a case-by-case basis.**

The Board thanked Mr. Mundy for sharing the report.

Landscape Report

Mr. Plouffe presented the Landscape report.

He reported on the tree damage for the park properties from the snow storm. Discussion followed regarding the snow storm damage. It was a minimal loss considering the storm expanse. Everything is slow because of the wet cold weather, but things are going well anyhow.

Mr. Plouffe presented the Peakview Park deciduous tree proposal. **Upon a motion by Director Wilson, with a second by Director Buchalter, the Board voted 3-0, with Director Gehris abstaining to approve the proposal, job number 466, with the guarantee of the trees as a condition of the job.**

The Board discussed the idea of conducting a comprehensive inventory of the trees in the District's parks, and devise a long-range comprehensive replacement list and map plan during the course of the year for each park and the right-of-ways. An inventory and canopy coverage per acreage may be a possible metric to compare with other parks in the Denver Metro area. **The Board directed Mr. Plouffe to prepare a proposal for the inventory and tree master plan.**

The Board members will be meeting at the Pool at 11 a.m. on Saturday May 23 to plant flowers in the new pots. JBK will fill the pots with rock and soil prior to the date.

The Board approved by acclamation to increase the work order to repair the brick at the Orchard Pool, from not-to-exceed \$2,000 up to \$2,255.

The Board thanked Mr. Plouffe for the report.

Financial Items

Ms. Schilling presented the financial report for April 30, 2015 and Claims for May 2015. **Upon a motion by Director Adams, with a second by Director Wilson, the Board voted 4-0 to accept the financial statements, as amended for March 31, 2015 and approve the claims as amended for May 2015, totaling \$60,684.84. The Century Link bill will be submitted contingent upon the outcome after Ms. Shepherd contacts the vendor regarding the winter fees.**

Administrative Items

Ms. Shepherd presented the minutes from the April 2015. **Upon a motion by Director Wilson, with a second by Director Adams, the Board voted 5-0 to approve the minutes, as presented.**

Ms. Shepherd updated the Board on the Grant IGA acceptance, the hail repair progress, tennis court reservation questions from residents and the Denver Water Public Space Water Savings Incentive Program grant. Discussions followed. **The Board affirmed that tennis courts could be used for private lessons but not reserved by any people other than.**

Long Term Planning:

Discussion followed regarding the 2015 budget. Ms. Schilling noted that if the Board approved the expenses noted in the long-term planning discussion from the following meeting the 2015 Budget may need to be amended.

Election of Officers:

Director Buchalter nominated Director Wilson for the President of the Board. With a second by Director Adams, the Board voted 4-0 to approve the appointment.

Director Wilson nominated Director Adams for the Vice-President of the Board . With a second by Director Gehris, the Board voted 4-0 to approve the appointment.

Director Gehris nominated Director Buchalter as Treasurer of the Board. With a second by Director Wilson, the Board voted 4-0 to approve the appointment.

Director Buchalter nominated Director Gehris as Assistant Secretary/Assistant Treasurer. With a second by Director Wilson, the Board voted 4-0 to approve the appointment.

Director Adams nominated Director Hook as Assistant Secretary/Assistant Treasurer. With a second by Director Adams, the Board voted 4-0 to approve the appointment.

Adjournment:

Upon a motion by Director Wilson, with a second by Director Buchalter, the Board voted 4-0 to adjourn the meeting at 8:24 p.m. The next Board meeting is a Regular Meeting, and is scheduled for June 18, 2015 from 6:00 p.m.-8:00 p.m. at St. Peter's Lutheran Church.

Secretary for the Meeting:

