

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
CHERRY CREEK VISTA PARK & RECREATION DISTRICT
HELD
April 16, 2015**

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on April 16, 2015, at St. Peter's Lutheran Church, Greenwood Village, CO 80111.
The meeting was open to the public.

Attendance

In attendance were Directors:
Howard Buchalter, President
Melissa Wilson, Vice President
Bernie Gehris, Assistant Secretary
Eric Hook, Assistant Secretary
Brendan Adams, Treasurer

Also in attendance were:
Sarah E.E. Shepherd, Circuit Rider of Colorado, LLC
Dawn Schilling, Schilling and Company Inc.; departed at 8:35 p.m.
Elizabeth Wood, JBK Landscape Inc., departed at 6:35 p.m.
Eric Plouffe, JBK Landscape Inc.; departed at 6:35 p.m.
Kevin Aguilar, Aguilar Construction Services; arrived at 6:20 p.m., departed at 7:15 p.m.
Dino Canales, Aguilar Construction Services; arrived at 6:20 p.m., departed at 7:15 p.m.
Tom Moscariello, Arrived at 6:50 p.m.; departed at 6:30 p.m.
Diane Daniels, Tennis Kids; arrived at 7:15 p.m., and departed at 7:40 p.m.

**Call to Order/
Agenda/Dec-
laration of Con-
flicts of Interest**

Director Buchalter called the meeting to order at **6:10** p.m. and declared a quorum. He asked if there were any conflicts of interest that needed to be disclosed. **The Agenda was approved by acclamation as amended acknowledging that items may be taken out of order.**

Public Items

No public were present.

Financial Items

Ms. Schilling presented the financial report for March 31, 2015 and Claims for April 2015. **Upon a motion by Director Gehris, with a second by Director Buchalter, the Board voted 5-0 to accept the financial statements, as amended for March 31, 2015 and approve the claims for April 2015, with the exception of the Century Link invoice to be held back, with the addition of reimbursing Director Wilson for her purchase of flower pots.**

Administrative Items

Ms. Shepherd presented the minutes from the March 2015. **Upon a motion by Director Hook, with a second by Director Wislon, the Board voted 5-0 to approve the minutes, as presented.**

The Board discussed the tennis lesson contract. Ms. Daniels presented the schedule and contract for the 2015 season. **Upon a motion by Director Gehris, with a second by Director Buchalter, the Board voted 5-0 to approve the contract for Tennis Kids for the 2015 season.**

The Board carried over approval for the pool concession contract till May, as Mr. McCarthy was not able to attend the meeting.

Landscape Report

Mr. Plouffe presented the Landscape report. He described the work done this spring, including issues with roses and shrubs. The irrigation system has been turned on, and fertilization will be completed at the end of May. Transplantings will be completed next week along the right-of-ways and plantings will occur in the following weeks. The assessment for Orchard Road will be completed in June with estimates. Mr. Plouffe also provided estimates of tree plantings at Peakview Park, and brick work repairs at the Pool deck. Discussion followed regarding the location for flower planting in front of the pool. Mr. Plouffe will provide an estimate for building, filling and planting the raised planting beds at the pool house entry steps.

Upon a motion by Director Wilson, with a second by Director Gehris, the Board voted 5-0 to approve the work order to repair the brick at the Orchard Pool, not-to-exceed \$2,000.

Regarding the pine planting estimate, the Board directed Mr. Plouffe to create a new plan with deciduous trees instead of pine in Peakview Park.

The Board thanked Mr. Plouffe for the report.

Pool Report

Ms. Shepherd presented the report by Mr. Mundy, who was unable to attend the meeting. Mr. Mundy reported that he had ordered the pool furniture for \$3,200. He has requested and is waiting on estimates for repainting the kiddie pool spray assemblies. Other than those items, all is on track for the pool opening. The Board thanked Ms. Shepherd for sharing the report.

Park and Recreation/ Long-Range Planning

Discussion followed regarding estimates for roof repairs. Mr. Aguilar introduced himself and his partner, and presented the estimate provided for the repairs. Discussion followed regarding the proposals for repair work on the Insurance repairs. **Upon a motion by Director Hook, with a second by Director Gehris, the Board voted 4-0, with Director Wilson abstaining due to the fact that Aguilar Contractors are her personal home contractors, to approve the proposal for Hail Damage repair from Aguilar Construction, contingent upon acceptance of the negotiation of the scope of the loss with the Insurance adjuster, and subject to review and acceptance of the contract after review by the District's legal counsel.**

Mr. Moscariello presented his estimates for repairs to the park in 2015. Discussion followed. **Upon a motion by Director Buchalter, with a second by Director Wilson, the Board approved the 6 items on the Handy Store Task List 2015 that are not complete or covered by the Insurance claim, in addition to replacing a board on a park bench at Sunset Park, replacing basketball nets, power-washing tennis courts, grills, and other annual tasks. The Board also requested that Mr. Moscariello to provide an estimate for replacing the screens at the Orchard Park Tennis Courts.**

Director Buchalter presented the Proposed Three Year Capital Projects Program-Amended document, and asked if the Board would consider adopting the document as a guideline for the next three years. Discussion followed regarding moving some projects sooner than later based on the acceptance of the Cherry Creek Vista II HOA Park. **Upon a motion by Director Adams, with a second by Director Buchalter, the Board accepted the document as a framework, 5-0.**

Discussion followed regarding the port-o-pottie estimate for the tennis courts/park during the summer months. The Board directed Ms. Shepherd to get an estimate from the Handy Store to build three-sided, tip-proof screens for port-o-potties.

Director Hook asked if Director Adams would contact a scout troop regarding cleaning out the Cottonwood Creek debris.

Adjournment:

Upon a motion by Director Wilson, with a second by Director Adams, the Board voted to adjourn the meeting at 8:46 p.m. The next Board meeting is a Regular Meeting, and is scheduled for May 21, 2015 from 6:00 p.m.-8:00 p.m. at St. Peter's Lutheran Church.

Secretary for the Meeting:

