

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
CHERRY CREEK VISTA PARK & RECREATION DISTRICT
HELD**

August 28, 2014

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on August 28, 2014 at St. Peter's Lutheran Church, Greenwood Village, CO 80111. The meeting was open to the public.

Attendance

In attendance were Directors:

Howard Buchalter, President
Melissa Wilson, Vice President
Bernie Gehris, Assistant Secretary
Erik Hook, Assistant Secretary
Brendan Adams, Treasurer

Also in attendance were:

Sarah E.E. Shepherd; Circuit Rider of Colorado, LLC
Dawn Schilling; Schilling and Co., departed at 7:20 p.m.
Eric Plouffe, JBK Landscape Inc., departed at 8:07 p.m.
Victoria Jump, Swim Team Representative, departed at 6:25 p.m.
Matt Mundy, MPM Recreation Management, arrived at 7:15 p.m. and departed at 8:20 p.m.

**Call to Order/
Agenda/Dec-
laration of Con-
flicts of Interest**

Director Buchalter called the meeting to order at **6:05** p.m. and declared a quorum. He asked if there were any conflicts of interest that needed to be disclosed. **The Agenda was approved by acclamation acknowledging that items may be taken out of order.**

Citizens Items:

Swim Team Report

Ms. Jump reported on the swim team season. She said the season was great with a successful team, good work done with the trophy case completed, good storage arrangements. She said that in 2015 the Jumps will be turning over the parent representative position next year and will be training a new parent team for 2016.

One swim block needs to be replaced and could be added to the 2015 budget. The Board thanked Ms. Jump for her report and work over the season.

Legal Items

Legal Counsel

Ms. Shepherd directed the Board Members to the proposals submitted by each legal counsel firm. Discussion followed. **Upon a motion made by Director Buchalter, with a second by Director Gehris the Board voted 5-0 to retain legal counsel with Icenogle Seaver and Pogue and asked Ms. Shepherd to inform each firm and thank them for their submissions.**

Financial Matters: Claims for the period ending July 31, 2014

Ms. Shepherd presented the Claims for July 2014. **Upon a motion made by Director Wilson, with a second by Director Gehris, the Board voted 5-0 to ratify the claims presented for the period ending July 31, 2014, totaling \$98,278.16.**

Ms. Shepherd presented the Claims for August 2014. **Upon a motion made by Director Wilson, with a second by Director Adams, the Board voted 5-0 to approve the claims presented for the period ending August 31, 2014, totaling \$98,055.48.**

Financial Statements

Ms. Schilling presented the financial report for the period ending July 31, 2014. Discussion followed. **Upon a motion by Director Buchalter with a second by Director Wilson, the Board voted 5-0 to accept the financial statements as presented. The Board thanked Ms. Schilling for her reports.** Ms. Shepherd will check into storage with Iron Mountain Storage services to store all records off-site.

Pool, Park & Open Space:

Landscape Monthly Maintenance Report

Mr. Plouffe presented estimates for replacing the overdue landscape repair and replacement items. Discussion followed regarding budget restrictions to fund the proposals. Mr. Plouffe described the planting proposal for Peakview Park to screen the new building at the South side of the park. **Upon a motion duly made by Director Buchalter, with a second by Director Wilson, followed by discussion, the Board voted 3-2 to direct Mr. Plouffe to create a not-to-exceed project budget of \$10,000 for a landscape repair plan some landscaping systematically along Havana.** The Board asked the Mr. Plouffe remove many areas where most landscaping is already missing, and to remove many water intolerant plants and vary the landscaping to look cohesive and interesting yet balanced between rock and planted areas.

Mr. Plouffe presented the report. He said its been a quiet summer. JBK recently cut back foliage on the Windermere trail because of the large amount of rain this fall. There has been a significant amount of water savings due to rains this summer which will show up in the irrigation accounts payable. Discussion followed regarding the projects completed

this summer including minor irrigation repairs, and tree removal and plantings.

The Board thanked Mr. Plouffe for his report.

Park and Recreation Updates

Ms. Shepherd noted that all items from the Park and recreation updates were covered in prior discussions, including the the repair of the grass at the Pool, because of the vendor running over the turf, and completion of the bridge project per its warranty term. Ms. Shepherd is still waiting for agreement from the vendor to reimburse the District for the repair cost.

Swimming Pool Manager's Report

Mr. Mundy presented the Pool report. He detailed the number of pool registrations, lessons, activities, including movie nights and positive feedback and usage from the summer. 2015 will be an longer pool season and could affect the contract amount. He will bring itemized lists of off-season repairs replacements etc. in September. The Board thanked Mr. Chambers for his report.

Discussion regarding Budget Planning 2015

Ms. Shepherd presented the District Goals and Objectives Long Range Planning matrix. Discussion followed. Director Buchalter will work with Ms. Schilling and Ms. Shepherd to further develop items for the 2015 budget on to a long-range plan and Ms. Shepherd will update the matrix to reflect additions and changes per the discussion.

Administrative & Manager Items:

Review and approve Minutes of the June 19, 2014

Discussion followed regarding the meeting notes and amendments/corrections for approval of the Minutes of the June 19, 2014 meeting.

Upon a motion by Director Hook, with a second by Director Adams, the Board approved the minutes 5-0, as amended.

Adjournment:

The Board approved by acclamation to move the Regular Board meeting from the third Thursday to the forth Wednesday in September ONLY. The meeting on the 18th will be moved to the 24th of September from 6p.m.-8p.m. at St. Peter's Lutheran Church.

Secretary for the Meeting:


