

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
CHERRY CREEK VISTA PARK & RECREATION DISTRICT
HELD
April 17, 2014**

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on April 17, 2014 at St. Peter's Lutheran Church, Greenwood Village, CO 80111. The meeting was open to the public.

Attendance

In attendance were Directors:

Howard Buchalter, President
Melissa Wilson, Vice President
Bernie Gehris, Assistant Secretary

Absent:

Erik Hook, Assistant Secretary, whose absence was excused
Brendan Adams, Treasurer, whose absence was excused

Also in attendance were:

Sarah E.E. Shepherd; Circuit Rider of Colorado, LLC
Dawn Schilling; Schilling and Co.
Matt Mundy, MPM Recreation Management arrived at 7:00 p.m. and departed at 7:32 p.m.
Eric Plouffe, JBK Landscape Inc., arrived at 7:00 p.m. and departed at 7:31 p.m.
Rich McCarthy, Relish This, departed at 7:00 p.m.
Victoria Jump; Swim Team Representative, departed at 7:15 p.m.
Diane Daniels; Tennis Kids, arrived at 8:14 p.m.

**Call to Order/
Agenda/Dec-
laration of Con-
flicts of Interest**

Director Buchalter called the meeting to order at **6:22** p.m. and declared a quorum. He asked if there were any conflicts of interest that needed to be disclosed. **The Agenda was approved by acclamation acknowledging that items may be taken out of order.**

**Pool, Park &
Open Space:**

Relish This

Mr. McCarthy reviewed the contract for Relish This for the 2014 Season. The Board asked about any updates, and Mr. McCarthy said there will be no changes to the contract. He's considering adding lemonade to the menu. He said people appreciated the additions and changes to last year's menu and they asked if there was any way they could support him in succeeding. **Upon a motion by Director Wilson, with a second by Director**

Buchalter, the Board approved the Relish This contract by 2-0, with Director Gehris abstaining. The Board asked that he provide the final updated contract and insurance proof of coverage.

Swim Team Update

Ms. Jump presented the swim team report. She said they have received their 501(c)3 status and have adopted bylaws and set articles of incorporation. She reported that the team already has 102 swimmers registered to date.

Ms. Jump presented photos of the trophy case that the team plans to replace at the pool. She asked that the team photo be allowed to be posted on the wall next to the trophy case as well. **The Board approved the trophy case design and photos by acclamation.** Ms. Jump noted that the team parents meeting is May 7 and asked that the Board attend if they like.

Swimming Pool Manager's Report

Mr. Mundy presented the pool report. He said the pool has been opened and the list of small repair items is almost complete. The pool will be open to the swim team on May 6 and will be heated by then. He got an estimate for repainting the picnic tables, which was too high (\$1,800)--he will ask for a short-term fix for the paint on the picnic tables. Mr. Mundy also noted that the brick pavers in South East corner of the pool would cost \$950 to repair.

He reported that there was a formatting issue with the newsletter but it will be sent soon. There are a few other items that will be attended to at the pool and concession stand. Painting of the pool house will be completed soon.

Mr. Mundy said the 121 registrations have been made to date. Discussion followed regarding creating an incentive for pool sign ups for new members. The Board thought that they could create an incentive program in 2015 and tabled the discussion.

Landscape Monthly Maintenance Report

Mr. Plouffe presented the report. He said everything looks great and is on track. He discussed the Spring cleanup work, with pruning & preparing the sprinkler systems and treating the lawns. The Board requested that a new dog waste station be placed at the top of the new trail exiting Peakview Park. There are no bags at the station at the South end of the HOA trail—the bags need to be filled at that station. Ms. Shepherd will check in with Poo Free Parks regarding filling the bags at that station. Ms. Shepherd will remind The Handy Store to replace the basketball nets.

Discussion followed regarding the pool cover storage. The expense of moving the cover off site is cost prohibitive. **The Board decided to maintain the current storage arrangement and ask the swim team to place a small shed outside the pool house to store their daily equipment and store the occasional equipment as it has been stored.**

The Board thanked Mr. Plouffe for his report.

Financial Matters:

Claims for the period ending April 30, 2014

Ms. Schilling presented the Claims for April 2014. **Upon a motion made by Director Wilson, with a second by Director Buchalter, the Board voted 3-0 to approve the claims presented for the period ending March 31, 2014, as amended, totaling \$46,624.07.**

Financial Statements

Ms. Schilling presented the draft financial report for March 2014. **She said everything in revenues and expenses seems on track. The Board discussed acknowledging Landmark Metropolitan District for its contributions to the District upon its dissolution. The Board directed Ms. Shepherd to draft a letter for mailing and posting to the District website. Upon a motion by Dir Wilson with a second by Dir Buchalter, the Board voted 3-0 to approve the financial statements as amended. Discussion followed regarding the MPM 3% swim lesson paybacks and the submittal of the invoices for backup of pass through expenses.**

Legal Items

May 2014 Election

Discussion followed regarding the Election update: the TABOR notice went out on time and the ballots have been mailed and everything is set per the timeline and plan.

Tennis

Ms. Daniels presented the Tennis Kids contract for 2014. She said that the 2013 tennis lessons were on track with the prior year. Tom at the Handy Store will replace the tennis squeegees, the windscreens, and trash cans, and will put the Tennis Kids sign back up and repair the lock at Orchard Park courts. The contract is the same as the prior year. And Ms. Daniels paid the Board \$450.00 for the 2013 season payback. **Upon a motion made by Director Gehris, with a second by Director Buchalter, the Board voted 3-0 to approved the 2014 Tennis Contract, contingent upon the review by Ms. Shepherd and with the amendment that the fees paid back to the District be \$500.00.** The Board thanked Diane for her presentation.

Park Use Fees

The Board reviewed the Field Use Fees that Ms. Shepherd provided to compare neighboring field fees from other. The District currently has comparable prices to others. **The Board will review field fees in the Fall of 2014 and will keep fees as is for the time being.**

Administrative & Manager Items:

Review and approve Minutes of the March 20, 2014

Discussion followed regarding the meeting notes and amendments/corrections for approval of the Minutes of the March 20, 2014. **Upon 1st by Director Wilson and a 2nd by Director Gehris, and upon a vote of 3-0, the Board approved the minutes, as amended.**

Adjournment: Upon a motion by Director Gehris, with a 2nd by Director Wilson the meeting was adjourned upon a 3-0 vote, at 8:42 p.m. The next meeting of the Cherry Creek Park & Recreation District is scheduled to be held on May 15, 2014 at 6:00 p.m. at St. Peter's Lutheran Church.

Secretary for the Meeting:


