

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
CHERRY CREEK VISTA PARK & RECREATION DISTRICT  
HELD  
March 20, 2014**

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on March 20, 2014 at St. Peter's Lutheran Church, Greenwood Village, CO 80111. The meeting was open to the public.

**Attendance**

In attendance were Directors:

Howard Buchalter, President  
Melissa Wilson, Vice President  
Bernie Gehris, Assistant Secretary  
Erik Hook, Assistant Secretary  
Brendan Adams, Treasurer

Also in attendance were:

Sarah E.E. Shepherd; Circuit Rider of Colorado, LLC  
Eric Plouffe; JBK, Inc., arrived 6:40 p.m.  
Matt Mundy, MPM Recreation Management  
Victoria Jump; Swim Team Representative, departed at 7:30 p.m.

**Call to Order/  
Agenda/Dec-  
laration of Con-  
flicts of Interest**

Director Buchalter called the meeting to order at **6:12** p.m. and declared a quorum. He asked if there were any conflicts of interest that needed to be disclosed. **The Agenda was approved by acclamation acknowledging that items may be taken out of order.**

**Board Member:**

**Bridge and Trail Final Status Report and Dedication Event**

Discussion followed regarding the date for completion: Ms. Shepherd will check on the timeline for removal of the erosion control before the dedication of the bridge and trail. Notices will be posted on the kiosks for the dedication ceremony and the press release will be sent to the village via Director Wilson. The Board directed Ms. Shepherd to prepare a map of the District and purchase balloons and light refreshments for the ceremony. Mr. Shepherd will invite all stakeholders and guests associated with the project to the dedication ceremony.

**Pool, Park &  
Open Space:**

Swim Team Update

Ms. Jump presented the swim team report. She will send Ms. Shepherd the reservation dates for the swim team at the pool park. She listed registration procedures and reported on scheduling that she has already coordinated with Mr. Mundy. Their swim parent meeting will be held on May 7, 2014. Ms. Jump will provide a link to the District website from the swim team registration. Ms. Shepherd will check the District financials to make sure that the total \$4,000 check due to the swim team for both the \$2,000 contribution in 2013 and \$2,000 contribution in 2014 will be issued as soon as possible.

Ms. Jump asked if the team could build, at its own expense, a larger trophy case at the pool to house the team photos. The parents will build the case will build and bring it into the pool. **The Board requested a sketch of the case prior to the team building it and approved the new case by acclamation.** Ms. Jump requested that the back access gate be upgraded to have a padlock instead of the current pin removal system. She also requested that the tarps be stored in a storage shed. The Board asked where the shed would be located. Discussion followed. The Board discussed using the money paid for giving up storage at Lakeview Park toward creating a storage system at the pool for the pool cover. Ms. Jump asked about video surveillance at the pool. Discussion followed regarding vandalism prevention. She said the swim team will be supporting the Gabby Kraus swim-a-thon again this year.

#### Tennis

Diane and Pam Lukes will both attend the meeting in April.

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#### Landscape Monthly Maintenance Report

Mr. Plouffe presented the report. **He said everything looks great and is on track.** He discussed the Spring cleanup work they have been providing and let the Board know the irrigation will go on in mid-April. They replaced a couple of valves in the irrigation system, and are on track to have the parks looking good by April. The two dog waste stations were replaced. There are still three waste stations that need to be replaced. The Board asked about the dead landscaping along the right-of-ways. The dead shrubs and trees will be removed until the District can afford to replace them. Discussion followed regarding irrigation cost and water-wise landscaping improvements.

#### Swimming Pool Manager's Report

Mr. Mundy presented the pool report. He gave the Board proofs of the newsletter that will be going out the first week in April. He will send the newsletter to all District residents, as well as all pool members from 2013.

He reported that pool registration begins on April 1. The painting of the Pool house will begin April 20<sup>th</sup> and Metro Construction will add a few items for the maintenance and repair items and will begin mid-April. The pool will be uncovered, set and ready to go May 5. The Pool will open on Memorial Day weekend, and the swim team will begin using the pool on May 12. Discussion followed regarding pool cover storage.

Movie nights are scheduled June 6 and August 1. The Board thanked Mr. Mundy for his report and hard work. Relish This planned on attending the next Board meeting.

**Ms. Shepherd presented the park and recreation update, noting that most of the report was covered in the prior agenda items.**

**Financial Matters:** Claims for the period ending February 28, 2013 & March 31, 2014  
Ms. Shepherd presented the Claims for February 2014 and March 2014. **Upon a motion made by Director Gehris, with a second by Director Hook, the Board voted 5-0 to approve the claims presented for the period ending March 31, 2014 and ratified the claims for February 2014, noting that the West Star (Cherry Creek Pointe Water) bill should have backup.**

Financial Statements

Ms. Schilling was not present to give the financial report, and will present and catch up the reports in the April meeting. The Board asked that Mr. Plouffe assess the water usage for the portion the District is paying to Cherry Creek Pointe HOA and give **advice to the Board as to the maximum gallon usage the Board should pay for. Ms. Shepherd will contact West Star to ask for backup water usage for the 2013 bill, and will share this with Mr. Plouffe so the Board can receive advice on the amount the District should dedicate to this water-share arrangement.**

**Administrative & Manager Items:** Review and approve Minutes of the January 16, 2014  
Discussion followed regarding the meeting notes and amendments/corrections for approval of the Minutes of the January 16, 2014. **Upon 1st by Director Buchalter and a 2nd by Director Wilson, and upon a vote of 4-0, the Board approved the minutes, with Director Adams abstaining, because he had to leave the meeting in January early.**

**Legal Items** Election Resolution: May 2014 Election  
Discussion followed regarding the Election timeline and voter numbers. Ms. Shepherd asked the Board to Appoint a Canvass Member. **Director**

**Hook volunteered to serve on the Canvasser Board, and Ms. Shepherd said she would send the appropriate forms to him.**

**The Board discussed the amount to pay election judges. Upon a motion by Director Wilson with a second by Director Buchalter, the Board voted 3-2 with Director Hook and Director Gehris as the nay votes, to pay the election judges \$50 for the election training and \$100 for the election day.**

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**Adjournment:**

**Upon a motion by Director Buchalter, with a 2nd by Director Adams the meeting was adjourned upon a 5-0 vote, at 8:28 p.m. The next meeting of the Cherry Creek Park & Recreation District is scheduled to be held on April 16, 2014 at 6:00 p.m. at St. Peter's Lutheran Church.**

Secretary for the Meeting:



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