

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
CHERRY CREEK VISTA PARK & RECREATION DISTRICT
HELD**

November 20, 2014

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on November 20, 2014 at St. Peter's Lutheran Church, Greenwood Village, CO 80111. The meeting was open to the public.

Attendance

In attendance were Directors:

Howard Buchalter, President
Melissa Wilson, Vice President
Bernie Gehris, Assistant Secretary
Erik Hook, Assistant Secretary
Brendan Adams, Treasurer

Also in attendance were:

Sarah E.E. Shepherd; Circuit Rider of Colorado, LLC
Dawn Schilling; Schilling and Co. arrived at 6:16 p.m.
Austin Domsch; Cherry Creek Vista II HOA
Rich McCarthy; Relish This, departed at 6:12 p.m. departed at 6:50 p.m.
Andrew Aust; Cherry Creek Vista II HOA arrived at 6:20 p.m. departed at 6:50 p.m.
Matt Mundy, MPM Recreation Management, arrived at 7:20 p.m. departed at 7:30 p.m.

**Call to Order/
Agenda/Dec-
laration of Con-
flicts of Interest**

Director Buchalter called the meeting to order at 6:06 p.m. and declared a quorum. He asked if there were any conflicts of interest that needed to be disclosed. Director Gehris noted that he is a on the Board of the Cherry Creek Vista II HOA as a potential conflict of interest. **The Agenda was approved by acclamation acknowledging that items may be taken out of order.**

Citizens Items:

Snack Shack Report

The Board welcomed Mr. McCarthy. He reported on a great season with unusual weather--revenue was slightly down this year because of the cool weather. The communication amongst snack shack employees and pool staff is good, and he's looking forward to serving the District for another

season, next year. He asked the Board to come over to visit the snack shack.

The Board thanked Mr. McCarthy for his report and a great season.

Cherry Creek Vista II HOA Donation Presentation

Mr. Domsch presented the offer from the HOA for the District to absorb the park into its ownership. Discussion followed regarding details, including the cost of maintenance, upgrading of facilities, and cost of transferring property, including tap, infrastructure etc. The Board discussed holding a Special Meeting in December to discuss the details of the Park transfer. Mr. Domsch and Mr. Aust thanked the Board for its consideration.

Legal Items

Legal Items

Ms. Shepherd presented the timeline for the Vogel fence issue. Upon a motion by Director Buchalter, with a second by Director Wilson, the Board noted that the District was not responsible for the fence vandalism reported by Mr. Vogel, and would not reimburse for any damages, as detailed in the memorandum. The Board voted 5-0 to approve the motion.

Discussion followed regarding the tire rut issue. Upon a motion by Director Wilson, with a second by Director Gehris, the Board voted 5-0 to direct Ms. Shepherd to reduce the invoice billed back to Party Time Rentals by \$100 to include the labor for soil spreading and soil materials. If the contractor refuses to pay this amended invoice, Ms. Shepherd is directed to refer the matter to legal counsel for action on behalf of the District.

Upon a motion by Director Wilson, with a second by Director Buchalter, the Board vote 5-0 to approve the contract for Audit Services by Simmons and Wheeler.

Upon a motion by Director Wilson, with a second by Director Adams, the Board vote 5-0 to approve the contract for Accounting Services by Schilling and Company, Inc.

Upon a motion by Director Gehris, with a second by Director Hook, the Board vote 5-0 to approve the contract for Management Services by Circuit Rider of Colorado, LLC.

**Administrative &
Manager Items:**

Review and approve the Special Minutes of the October 16, 2014

Discussion followed regarding the meeting notes and amendments/ corrections for approval of the Minutes of the October 16, 2014 regular meeting.

Upon a motion by Director Adams, with a second by Director Hook, the Board approved the minutes 5-0, as amended.

Upon a motion by Director Buchalter, with a second by Director Hook, the Board approved setting a special meeting on December 18, 2014 from, 6:00 – 800 p.m. at St. Peter’s Lutheran Church, Greenwood Village, CO 80111. Ms. Shepherd will post notice and prepare for the meeting.

Upon a motion by Director Gehris, with a second by Director Buchalter, the Board approved Resolution 2015-01-02 to set meeting dates, locations etc. 5-0 approved.

Financial Matters:

Claims for the period ending November 30, 2014

Ms. Schilling presented the Claims for November 2014. **Upon a motion made by Director Wilson, with a second by Director Gehris, the Board voted 5-0 to approve the claims presented for the period ending November 30, 2014, totaling \$19,463.74.**

Financial Statements

Ms. Schilling presented the financial report for the period ending October 31, 2014. Discussion followed. **Upon a motion by Director Hook with a second by Director Wilson, the Board voted 5-0 to accept the financial statements as presented. The Board thanked Ms. Schilling for her reports.**

**Pool, Park &
Open Space:**

Landscape Monthly Maintenance Report

Mr. Plouffe was not able to attend the meeting due to an illness in the family.

Park and Recreation Updates

Ms. Shepherd noted there were no other items to report aside from those already discussed in the meeting.

Swimming Pool Manager's Report

Mr. Mundy presented his report. He said the pool is closed and everything is good. He presented his contract including the 5% share-back addition to the contract.

Upon a motion by Director Wilson, with a second by Director Adams, the Board voted 5-0 to approve the 2015 MPM Recreation Management 2015 Pool Management contract.

The Board thanked Mr. Mundy for his presentation.

Adjournment: The Board approved by acclamation to adjourn the meeting at 8:27 p.m. The next Board meeting is a Special Meeting, and is scheduled for December 18, 2014 from 6:00 p.m.-8:00 p.m. at St. Peter's Lutheran Church.

**MINUTES OF THE PUBLIC HEARING
OF THE BOARD OF DIRECTORS OF THE
CHERRY CREEK VISTA PARK AND RECREATION DISTRICT
HELD TO CONSIDER THE AMENDMENT OF THE 2014 BUDGET AND ADOPTION
OF THE 2015 BUDGET ON NOVEMBER 20, 2014**

A regular meeting of the Board of Directors of the Cherry Creek Vista Park and Recreation District was held on November 20, 2014, to consider the amendment of the 2014 Budget, adoption of the 2015 Budget, was held at 6:00 p.m. on November 20, 2014 at St. Peter's Lutheran Church, Greenwood Village, CO 80111. The meeting was open to the public.

Attendance

In attendance were Directors:

Howard Buchalter, President
Melissa Wilson, Vice President
Bernie Gehris, Assistant Secretary
Erik Hook, Assistant Secretary
Brendan Adams, Treasurer

Also in attendance were:

Sarah E.E. Shepherd; Circuit Rider of Colorado, LLC
Dawn Schilling; Schilling and Co.

Call to Order: **The public hearing on the budget was called to order at 6:50 p.m. by Director Buchalter.**

**Agenda & Disclosure
Of Conflicts of**

Interest: The agenda was approved by acclamation.

Board Discussion Ms. Schilling presented to budget to the Board. The figures in the draft budget were explained and discussed.

Public Comment None with no public present for hearing.

**Adoption of the
2015 Budget**

The draft 2015 Budget, having been properly noticed in the Villager Legals and circulated to the Board on October 15, 2014, was discussed in detail.

A motion was made by Director Gehris, with a second by Director Wilson to Amend the 2014 Budget to increase and appropriate expenditures in the Capital Project Fund from \$30,440 to \$37,000; in the Right-of-Way Special Revenue Fund from \$51,221 to \$62,000; and in the Enterprise Fund from \$225,104 to \$316,000. Upon a vote, the motion was unanimously approved 5-0.

A motion was made by Director Wilson, with a second by Director Adams to: 1. adopt 2015 Budget, as presented; 2. to appropriate the full amount of budgeted expenditures in the adopted 2015 Budget, and: 3. to approve and set the mill levy to fund those expenditures, contingent upon the final certification of valuation, with expenditure amounts of: \$290,399 in general fund, \$ 53,183 for Right-of-Way, \$272,622 for debt service fund A, \$159,184 for debt service B, \$223,800 for the enterprise fund, \$72,690 in capital projects fund. Upon a vote, the motion was approved 5-0, unanimously.

Upon a motion by Director Adams, with a second by Director Wilson, the Board voted 5-0 to close the public hearing. The Hearing was then closed by the Chairman, Director Buchalter, at 7:15 p.m.

Secretary for the Meeting:


