

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
CHERRY CREEK VISTA PARK & RECREATION DISTRICT
HELD**

August 15, 2013

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on August 15, 2013 at St. Peter's Lutheran Church, Greenwood Village, CO.

The meeting was open to the public.

Attendance

In attendance were Directors:

Howard Buchalter, President

Brendan Adams, Treasurer

Bernie Gehris, Assistant Secretary – arrived at 6:17

Eric Hook, Assistant Secretary

Melissa Wilson, Vice President, was absent whose absence was excused.

Also in attendance were:

Conner Shepherd, Circuit Rider of Colorado, LLC

Sarah E.E. Shepherd; Circuit Rider of Colorado, LLC

Eric Plouffe; JBK

Matt Mundy, MPM Recreation Management

Dawn Schilling; Schilling and Co.

Rob Jump; Swim Team Representative

Mr. and Mrs. Azim; Residents

Mr. Corkill; Resident

Mr. and Mrs. Rogers; Residents

Cindy Shepherd; Visitor

**Call to Order/
Agenda/Dec-
laration of Con-
flicts of Interest**

Director Buchalter called the meeting to order at 6:06 p.m. and declared a quorum. He asked if there were any conflicts of interest that needed to be disclosed. **The Agenda was approved by acclamation as amended acknowledging that items may be taken out of order.**

Trail

Fencing

Mr. Shepherd updated the Board on Split rail and its ability to install fencing. He said Split Rail is willing to put the fencing on the private lots at the District's price point. Buchalter said he had met with Vogels and the Azims. Mr. Azim said that after experiencing the activity on the new trail, he and his wife want a privacy fence. He said a man from the residential side of Split rail came and gave them an estimate. He estimated the cost of the fence across their property at \$2800. Mr. Vogel said they talked to the Split Rail representative as well. Both property owners observed that there are fence removal issues, sprinklers, elevation changes. Mr. Vogel then

addressed the Board. He said he and his wife plan to be in the neighborhood for a longer period of time. He wants to install a more stylish fence. We'll run the work through the commercial side and get you the best rate you can. Director Buchalter said he should get the estimate from the Split Rail residential side. You will be guaranteed a \$22.14 reimbursement formulae. Director Buchalter said there may be some contingencies such as budgetary constraints or changes in pricing. Director Adams said that there may be changes in pricing, but the Board agreed on the \$22.14 figure. Mr. Vogel said support of the trail was based on a good-faith commitment by the Board to build a privacy fence. Director Gehris observed that a \$22 versus a \$25 cost would add about \$900 more to the fencing.

Mr. Vogel said there are about six vehicles per month going across the bridge.

Dedication

Mr. Shepherd suggested tying the dedication of the trail in with the Murphy celebrations on August 24, 2013. He said that the District needs to order two signs from Arapahoe County acknowledging the Open Space grant contributions. He said he will contact the organizers of the Murphy day celebration and coordinate with them.

Signage

Ms. Shepherd reported on signage. Mr. Shepherd reported on the revegetation, dedication. Director Buchalter said it would be a good time to apply for a planning grant for the five-six acre open space west of Windemere.

Financial Matters: Claims

Ms. Shepherd said claims need to be ratified for the period to July 31, 2013. SEES said other amounts for August. **Upon a motion by Director Hook with a second by Director Buchalter, the Board approved the payment of Claims on a 4-0 vote.**

Financial Statements

Because of a death in the family, Ms. Schilling was not present to provide the Financial Statements. She would provide reports at the following meeting.

Legal Items

Election

Ms. Shepherd distributed an election calendar and sample ballot questions. Discussion followed on the amount to request.

Upon a motion by Director Hook with a second by Director Buchalter, the Board voted unanimously to make delay the election from November directed the District Manager to develop a timeline for a May 2014 election.

Landscape Report

Mr. Plouffe provided the landscape report. He said other than contracted services, there was a new controller installed at Lakeview Park. He has had to service the trash dispensers at the dog poo stations. Discussion followed.

Administrative & Manager Items:

Minutes of June 20, 2013

Upon a motion by Director Gehris with a second by Director Adams, the Board approved the June 20, 2013 as amended to reflect that the next meeting will be held on August 15, 2013.

Pool, Park & Open Space:

Park Maintenance Items

Mr. Shepherd said Poo-Free-Parks reported they had serviced all of the dispensers last week. Director Gehris identified two locations they hadn't gotten to.

The Handy Store repaired the utility box screen.

Pool Management Report

Mr. Mundy said this has been a really smooth year. According to him, total revenue has reached \$162,150. He said MPM has been using Metro Construction to do some handy man services. They installed the grate drains. They also welded the gate to the mechanical room. He would be happy to check on the door to the Boy's restroom. Director Buchalter said Mr. Mundy should get the name and contact for Metro Construction to Ms. Shepherd. MPM just purchased a huge outdoor inflatable screen for their pools.

Tennis

The tennis rekeying is in process. Mr. Mundy said he will be at the pool two hours per month. Mr. Shepherd said the tennis coordinator asked for a season pass. The courts were washed this week. Director Hook said one of the nets was low.

Board Member Items:

none.

Adjournment:

Upon a motion by Director Adams with a second by Director Wilson, the meeting was adjourned at 8:45p.m. The next meeting of the Cherry Creek Park & Recreation District is scheduled to be held on June 20, 2013 at 9300 East Belleview Ave., St. Peter's Lutheran Church, Greenwood Village, CO 80111. The meeting is open to the public.

Secretary for the Meeting:

A handwritten signature in black ink, appearing to read "Joseph Shepherd", is written over a horizontal line.