

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
CHERRY CREEK VISTA PARK & RECREATION DISTRICT  
HELD**

**April 18, 2013**

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on April 18, 2013 at St. Peter's Lutheran Church, Greenwood Village, CO 80111. The meeting was open to the public.

**Attendance**

In attendance were Directors:

Howard Buchalter, President  
Bernie Gehris, Assistant Secretary  
Melissa Wilson, Vice President  
Brendan Adams, Treasurer (arrived at 7:25)

Eric Hook, Assistant Secretary, was absent whose absence was excused.

Also in attendance were:

Conner Shepherd, Circuit Rider of Colorado, LLC  
Matt Mundy, MPM Recreation Management  
Rachel Oberly; Concessionaire (left at 6:35)  
Rob Jump; Swim Team Representative (left at 6:35)  
Mrs. Azim; Resident

**Call to Order/  
Agenda/Dec-  
laration of Con-  
flicts of Interest**

Director Buchalter called the meeting to order at 6:19 p.m. and declared a quorum. He asked if there were any conflicts of interest that needed to be disclosed. **The Agenda was approved by acclamation as amended to include approval of the minutes of January 24, 2013 and February 28, 2013 and acknowledging that items may be taken out of order.**

**Tennis**

Mr. Shepherd presented a request by the Tennis Coordinator to purchase a score tower, squeegees, and windscreens. Director Gehris reported that there are holes in the surface of the Sunset Park tennis courts. **Upon a motion by Director Gehris with a second by Director Wilson, the Board authorized Mr. Shepherd to purchase the necessary items and cause to have the Sunset Park courts repaired.**

**Pool Concessions &  
Swim Team**

Mr. Shepherd apprised the Board of efforts to acquire a concessionaire to replace the Oberlys. He said that the current operator of concessions at the Stonegate pools, "Relish This" expressed interest in operating the concessions at the Vista pool this coming season. He said that they are familiar with Tri-County requirements and the business of food service

operations. They have worked with pools managed by MPM. “Relish This” provided a menu and said the list was negotiable. Both Ms. Oberly and Mr. Jump endorsed the approach of transitioning to “Relish This.” Director Gehris asked Mr. Shepherd to remind “Relish This” that on the four swim meet days scheduled this year, the concessions are turned over to the swim team. Discussion followed. **Upon a motion by Director Wilson with a second by Director Buchalter, the Board authorized Mr. Shepherd to negotiate a successful contract with “Relish This” to provide concession services for the swimming pool for the 2013 season.** The Board asked Mr. Shepherd to have Ms. Oberly and the owners of “Relish This” to communicate for an orderly transition.

Mr. Jump provided a report as the Swim Team parent representative. He said in spite of a winter storm that hit the night of swim team registration, 109 swimmers registered. The first practice is scheduled for May 13, 2013.

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### **Trail**

Mr. Shepherd gave the Board an update on trail construction. Mrs. Azim said she was in attendance to listen to the discussion regarding the fencing. Mr. Shepherd explained that bids came in on a fencing quote. To install 6” dog-eared fencing across the entire length of the private lots adjacent to the trail, the cost is \$36,288. To install fencing along the trail only on lots where fencing does not currently exist, the cost is \$17,442. Discussion followed. The Board observed that the intent of the District is to screen the neighbors from the trail users. Hence, replacing existing fencing is not within the scope of the project. Director Gehris said the District can commit to constructing a fence, but until the trail is built, there is no need to engage the fence contractor.

Mr. Shepherd reported that the permits for the trail have been completed. SEMSWA has received and signed the mylars. A permission to cross their property from IBC and the contractor pulling the permits from Centennial are all that are left before construction begins.

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### **Pool Report**

#### **Discussion of Member Numbers and Fees**

Mr. Mundy distributed a pool report. He pointed out that there are 174 registered members to date. Discussion followed regarding a complaint that the fee increased from 2012. **Upon a motion by Director Gehris with a second by Director Buchalter, the Board approved the expenditure of \$2,537.50 for padding around the water slides and authorized Mr. Shepherd to get a quote to repair the concrete on the ramp and breezeway in the pool.**

**Legal Items**

Renegotiated Contract for Cell Tower

Director Buchalter reported that the renegotiated cellular tower contract with Crown Castle will be for \$245,000 with a 30% revenue share if sub-contracts for cellular service is added to the site.

**Landscape Report**

Mr. Plouffe was absent. Mr. Shepherd distributed Mr. Plouffe's suggestions to reduce the cost of the landscaping contract by a total of \$4,856.25 for 2013. Discussion followed. **Upon a motion by Director Buchalter with a second by Director Gehris, the Board approved the change as presented.** Director Wilson said that JBK is doing a great job.

**Financial Matters:**

Claims

Mr. Shepherd presented the Claims in the amount of \$140,101.47 for the period to March 31, 2013. **Upon a motion by Director Gehris with a second by Director Wilson, the Board approved the payment of Claims on a 4-0 vote.**

Financial Statements

Ms. Schilling was absent so there was no Financial Statement for the period ending March 31, 2013.

**Administrative & Manager Items:**

Minutes of January and February, and March, 2013

**Upon a motion by Director Wilson with a second by Director Buchalter, the Board approved January and February minutes as presented. The Board also approved the March meeting minutes as amended.**

**Pool, Park & Open Space:**

Park Maintenance Items

Mr. Shepherd said Poo-Free-Parks will be installing dog poop disposal stations this next month.

**Board Member Items:**

none.

**Adjournment:**

**Upon a motion by Director Adams with a second by Director Wilson, the meeting was adjourned at 8:47 p.m.** The next meeting of the Cherry Creek Park & Recreation District is scheduled to be held on May 16, 2013 at 9300 East Belleview Ave., St. Peter's Lutheran Church, Greenwood Village, CO 80111. The meeting is open to the public.

Secretary for the Meeting:

*Conner W. Shepherd*