

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
CHERRY CREEK VISTA PARK & RECREATION DISTRICT
HELD
September 20, 2012**

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on September 20, 2012 at St. Peter's Lutheran Church, Greenwood Village, CO 80111. The meeting was open to the public.

Attendance

In attendance were Directors:

Howard Buchalter, President
Brendan Adams, Treasurer
Eric Hook, Assistant Secretary
Bernie Gehris, Assistant Secretary

Absent: Melissa Wilson, Vice President

Also in attendance were:

Conner Shepherd, Circuit Rider of Colorado, LLC
Dawn Schilling, Schilling and Co.
J.C. Chambers, MPM Recreation Management
Eric Plouffe, JBK, Inc.
Cindy Shepherd; Citizen
Sharon Freed; Swim Team Representative
Victoria Jump; Swim Team Representative

**Call to Order/
Agenda/Dec-
laration of Con-
flicts of Interest**

Director Buchalter called the meeting to order at 6:10 p.m. and declared a quorum. He asked if there were any conflicts of interest that needed to be disclosed. Director Buchalter noted a change in the agenda. **Upon a motion by Director Hook with a second by Director Adams, the Agenda was approved as amended on a 4-0 vote.**

**Swim Team
Representatives**

Sharon Freed and Victoria Jump were here. They reported there were over 200 swimmers. Last year the enrollment was about 165. Mr. and Mrs. Jump are taking over as swim team reps for the 2013 season.

Ms. Freed said they appreciated the new gates, the effort to replace the BBQ's, and MPM's support. They are concerned about not receiving the \$2,000 from the District and need to identify how to compensate for the

loss of it. Director Hook suggested advertising. Mr. Shepherd clarified that the Board did not say the money would not be forthcoming. The Board said the swim team needed to meet clearly enumerated requirements such as sharing the budget, providing goals and objectives, attending meetings, etc., before the funds would be forthcoming. Director Buchalter suggested earmarking the funds for a specific purpose to provide accountability to the constituency.

Mrs. Jump said that Sharon did a phenomenal job in helping the swim team succeed. She suggested increasing swim team numbers by not requiring pool memberships. Mr. Shepherd said that the Board is concerned about pool memberships in general and want to market more aggressively next year. Ms. Freed said she thought the swim team capacity would be about 240-250. Mr. Shepherd compared Sundance Hills that with ¼ the number of houses has a larger swim team and more pool members. Mr. Chambers pointed out that Sundance has a greater party atmosphere. Discussion followed regarding the ways both entities can enhance its financial positions. Mrs. Jump suggested that we both go back and consider ideas for growing the programs.

**Cottonwood Trail
Project & Update
SEMSWA &
IBC Easements**

Discussion followed regarding the bridges over Cottonwood Creek and the trail from Peakview Park. Mr. Shepherd presented the Board with a draft of the bid and contract package for the bridge work.

Director Hook asked about permits. Mr. Shepherd said permits for construction are the responsibility of the contractor. The permit to proceed on the trail, however, is still held up in the City of Centennial process. Director Gehris said he thought we were told there would not be a problem. Mr. Shepherd said the planning staff believes the trail requires a complete FDP for the parcel. This leaves us with two alternatives: receive additional cooperation from IBC or receive a variance from Centennial. Discussion followed. **Upon a motion by Director Hook with a second by Director Gehris, by a vote of 4-0, the Board approved the bid and contract package subject to review by the attorney and the engineer.**

Financial Matters: Claims

Mr. Shepherd presented the Claims in the amount of \$26,031.69 for the period to August 31, 2012. Mr. Shepherd said he will distribute director fee checks for signatures along with three checks for park maintenance items. **Upon a motion by Director Buchalter with a second by Director Gehris, the Board approved the payment of Claims on a 4-0 vote.**

Financial Statements

Ms. Schilling presented the Financial Statements for the period ending August 31, 2012. The various governmental funds have the following fund balances: General Fund \$92,638; Fence Fund \$8,936; Debt Service Fund \$298,831; Debt Service Fence Fund \$195,023; and, the Capital Projects Fund \$255,606. The Pool Enterprise Fund has a fund balance of \$45,095. Discussion followed. Ms. Schilling pointed out that the Arapahoe County grant in the amount of \$250,000 was reflected in the current claims as were the supplemental claims approved by the Board at its last meeting. **Upon a motion by Director Buchalter with a second by Director Gehris, the Board accepted the financial statements on a vote of 4-0.**

Administrative & Manager Items:

Minutes of August 16, 2012

Mr. Shepherd directed the Board's attention to the minutes of the regular meeting of August 16, 2012. **Following discussion, upon a motion duly made by Director Hook, seconded by Director Adams, by a 4-0 vote, the Board approved the minutes of the regular meeting of August 16, 2012 as amended.**

Pool, Park & Open Space:

Park Maintenance Items

Mr. Shepherd reported that vandalism at Peakview increased. He has ordered but not received the basketball hoop and standard for Lakeview Park, the play apparatus and bubble for Peakview Park, and swing for Sunset Park. The tennis screen bid has been received but not ordered.

Pool Items

Mrs. Schilling asked how many pool members were also swim team members. Mr. Chambers said he would find out. Mr. Chambers provided the pool report. The September 1, 2012 Murphy benefit went well. He said there is an employee who has volunteered to work on social media. He said the pool has been winterized. The buildings will be winterized in mid-October. He provided some pricing for capital replacement fixtures and furniture. He also provided a list of recommended preventative maintenance to fix after the end of the season. Director Buchalter said all of the items must be repaired. This facility needs to be well-maintained in order to attract more members. The flower bed should be added as should new flower pots similar to the deck pots at Sundance.

Mr. Adams said the Cherry Creek Vista South movie night wasn't coordinated with conflicting pool events. There was a conflicting event instead of a complementary event.

Landscape & Park Items

Mr. Plouffe provided the Board with a landscape report. He said all contract services have been performed as scheduled and are ongoing. He added that water use has been cut back 20%. The Windemere open space has not been mowed. The native grass is doing well.

Legal Items:

none

Adjournment:

Upon a motion by Director Adams with a second by Director Hook, the meeting was adjourned at 8:25 p.m. The next meeting of the Cherry Creek Park & Recreation District is scheduled to be held on September 20, 2012 at 9300 East Belleview Ave., St. Peter's Lutheran Church, Greenwood Village, CO 80111. The meeting is open to the public.

Conner W. Shepherd, Secretary for the Meeting