

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
CHERRY CREEK VISTA PARK & RECREATION DISTRICT  
HELD  
May 17, 2012**

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:08 p.m. on May 17, 2012 at St. Peter's Lutheran Church, 9300 E. Belleview Avenue, Greenwood Village, Colorado. The meeting was open to the public.

**Attendance**

In attendance were Directors:

Bernie Gehris, President  
Howard Buchalter, Vice President  
Brendan Adams, Treasurer  
Eric Hook, Assistant Secretary  
Melissa Wilson, Assistant Secretary

Also in attendance were:

Conner Shepherd, Circuit Rider of Colorado, LLC  
Dawn Schilling, Schilling and Co.  
Matt Mundy, MPM Recreation Management  
Eric Plouffe, JBK, Inc.  
Sharon Freed, Swim Team  
Sau'd and Sanaa Azim, Residents  
Stephen and Barbara Vogel, Residents  
Steve and Barb Rogers, Residents  
Cliff Corkill, Resident

**Call to Order/  
Agenda/Dec-  
laration of Con-  
flicts of Interest**

Director Gehris called the meeting to order at 6:14 p.m. and declared a quorum. He asked if there were any conflicts of interest that needed to be disclosed. Director Gehris added election of officers in Item IX. **Upon a motion by Director Wilson with a second by Director Gehris, the Agenda as amended was accepted on a 5-0 vote.**

**Public Comment**

Cottonwood Trail Project & Update on SEMSWA & IBC Easements

Mr. Shepherd reported on the trail and bridge plans and described the timeline for the project. He said he was notified that Arapahoe County approved the District's grant application. A formal presentation is scheduled at Hudson Gardens on June 8. The residents present said they were all abutting neighbors to the IBC property and lived along the route

of the proposed trail. They expressed concerns about the lack of plans for fencing along their property lines. But, they said the owner representative of IBC assured them they would receive \$25/linear foot for fencing when the plan for the larger development of the lot was approved by the City of Centennial. Mr. Shepherd said the District does not have the funds to help with fence construction but will help facilitate communication with the developer. He described to those present what the project plans entail and expressed his frustration over the time and cost of project approvals and permitting. Discussion followed. The Board thanked the residents for their input and assured them that they will keep them in the loop regarding the project progress.

Sharon Freed, Swim Team Parent Representative

Sharon Freed, was present to discuss the upcoming seasons. She said the swim team looked at 180 swimmers as a break-even number; we're at 184. It appears there are many returnees. She explained that the swim team insurance documents are available for inspection by the District. Discussion followed regarding the gate.

Diane Daniels, Tennis Kids

Ms. Daniels reported on the Tennis programs. She said 72-75 kids are registered for programs. She received quotes from Renner and Coatings, Inc for installation of additional lines on the courts. The District's share would be \$900 under Renner; \$450 though Coatings, Inc. She reported that we need new squeegee rollers at all three parks. Peakview needs a trash can. And, the gate at Orchard Park doesn't work. **Upon a motion by Director Gehris with a second by Director Buchalter upon a vote of 5-0, the Board approved engaging Coatings, Inc. to do the line painting.**

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**Financial Matters:** Claims

Mr. Shepherd presented the Claims in the amount of \$53,869.95 for the period to May 17, 2012. **Upon a motion by Director Wilson with a second by Director Buchalter, the Board approved the payment of Claims on a 5-0 vote.**

Financial Statements

Ms. Schilling presented the Financial Statements for the period ending April 30, 2012. The various governmental funds have the following fund balances: General Fund \$109,375; Fence Fund \$13,522; Debt Service Fund \$433,220; Debt Service Fence Fund \$219,673; and, the Capital

Projects Fund \$42,678. The Pool Enterprise Fund has a fund balance of \$39,208. Discussion followed. **Upon a motion by Director Hook with a second by Director Gehris, the Board accepted the financial statements on a vote of 5-0. The Board directed Mr. Shepherd to check with legal counsel on the 1099 versus W-4 matter, deferring further discussion on payroll agents and fees. The Board also directed Mr. Shepherd to check on the escrow funds held by Greenwood Village for construction of the trail.**

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**Administrative & Manager Items:**

Minutes of April 15, 2012

Mr. Shepherd directed the Board's attention to the minutes of the regular meeting of April 15, 2012. **Following discussion, upon a motion duly made by Director Gehris, seconded by Director Wilson, by a 5-0 vote, the Board approved the minutes of the regular meeting of April 15, 2012 as presented.**

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**Pool, Park & Open Space:**

Park Maintenance Items – Pool BBQ Grills

Mr. Shepherd and Mr. Moscariello were present to report on park issues and maintenance items. Mr. Moscariello described his solution to the brick wall repairs. The Board was impressed with his solution. He described how he would repair the screen for the utility box.. He repaired the gate on the tennis court at Sunset Park. He said he will work on the fence stringer at the Peakview Park courts. Mr. Shepherd reported that the Little Tikes bucket swings bids have been received. He described other maintenance repair needs. **Upon a motion by Director Hook with a second by Director Gehris, the Board approved the expenditure of \$1,800 for playground repairs.**

Pool Items

Mr. Mundy provided the pool report. The pool furniture has arrived. The AED equipment has arrived and will be installed this week. Mr. Mundy described a power failure caused by an Xcel failure and the need to buy back-up fuses in case the situation occurs in the future. Parts to repair the diving board were purchased and installed. The Handy Man, Tom Moscariello, has assured him the grills and gate will be installed by the beginning of the swim season. Early enthusiasm and scheduling by the swim team has caused unanticipated increases in MPM labor costs to date. Discussion followed.

Landscape & Park Items

Mr. Plouffe provided the Board with a landscape report. He said all contract services have been performed as scheduled and are ongoing.

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**Legal Items:**

DR Horton Litigation

Director Buchalter reported on the DR Horton mediation. The mediation failed. The litigation is scheduled to go to trial on August 1, 2012. Discussion followed.

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**Board Member Items:** Officers

Director Gehris opened nominations for officers of the Board. **Upon a motion by Director Gehris with a second by Director Wilson, on a 4-0 vote (Director Buchalter abstaining) the Board elected Director Buchalter President of the Board. Upon a motion by Director Hook with a second by Director Adams, on a 4-0 vote (Director Wilson abstaining) the Board elected Director Wilson Vice-President of the Board. Upon a motion by Director Gehris with a second by Director Wilson, on a 4-0 vote (Director Adams abstaining) the Board re-elected Director Adams Treasurer of the Board. Upon a motion by Director Buchalter with a second by Director Wilson, on a 3-0 vote (Directors Hook and Gehris abstaining) the Board elected Directors Gehris and Hook Assistant Secretary/Treasurers of the Board.**

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**Adjournment:**

The meeting was adjourned at 8:44 p.m. The next meeting of the Cherry Creek Park & Recreation District is scheduled to be held on June 21, 2012 St. Peter's Lutheran Church, 9300 E. Belleview Avenue, Greenwood Village, Colorado. The meeting is open to the public.

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Conner W. Shepherd, Secretary for the Meeting