

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
CHERRY CREEK VISTA PARK & RECREATION DISTRICT
HELD
JANUARY 19, 2012**

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 6:00 p.m. on January 19, 2012 at St. Peter's Lutheran Church, 9300 E. Belleview Avenue, Greenwood Village, Colorado. The meeting was open to the public.

Attendance

In attendance were Directors:

Howard Buchalter, Vice President
Eric Hook, Assistant Secretary
Melissa Wilson, Assistant Secretary
Brendan Adams, Treasurer

Bernie Gehris, President, was absent whose absence was excused.

Also in attendance were:

Conner Shepherd, Circuit Rider of Colorado, LLC
Dawn Schilling, Schilling and Co.
Matt Mundy, MPM Recreation Management
Eric Plouffe, JBK, Inc.
David Weitzenfeld, Cherry Creek Vista East HOA

**Call to Order/
Agenda/Dec-
laration of Con-
flicts of Interest**

Director Buchalter called the meeting to order at 6:07 p.m. and declared a quorum. He asked if there were any conflicts of interest that needed to be disclosed. **The Agenda was accepted on a 4-0 vote.**

Public Comment

CCV East HOA Sign Improvements at Nome & Orchard

Mr. Weitzenfeld, representing his HOA, presented the Board with plans for improvements to the intersection of Nome and Orchard. Improvements include affixing an HOA sign to the two brick walls, adding flowers on the west side of Nome, and providing irrigation water to the intersection island. Mr. Wietzenfeld reiterated the HOA's desire to remove one tree to improve visibility of one side. Discussion followed. The Board emphasized that its position to remove the tree in question has not changed since Mr. Weitzenfeld first approached the Board. Other options were considered. Director Adams said he was okay with the plan as it represents

a big improvement in the intersection. Director Buchalter suggested moving the panel more to the West. **Upon a motion by Director Buchalter with a second by Director Hook, the Board denied his request.** Mr. Shepherd offered to meet with Mr. Weitzenfeld on site to consider other options.

Items from Board Cottonwood Trail Project & Update on SEMSWA & IBC Easements

Mr. Shepherd reported that he has received bids from two engineering firms for engineering the IBC trail. Discussion followed. **Upon a motion by Director Wilson with a second by Director Buchalter, the Board awarded the design contract for the IBC Trail to DHM Designs.**

Discussion followed regarding the costs, potential grants, and the funds the District has available for the project. The Board directed Mr. Shepherd to explore the possibilities for lease/purchase of the project and encouraged him to continue his work on the grant applications.

Financial Matters: Claims

Mr. Shepherd presented the Claims in the amount of \$34,668.58 for the period December 15, 2011 to January 19, 2012. **Upon a motion by Director Hook with a second by Director Wilson, the Board approved the payment of Claims on a 4-0 vote.**

Financial Statements

Ms. Schilling presented the Financial Statements for the period ending December 31, 2011. The various governmental funds have the following fund balances: General Fund \$70,945; Fence Fund \$932; Debt Service Fund \$365,517; Debt Service Fence Fund \$105,127; and, the Capital Projects Fund \$35,759. The Pool Enterprise Fund has a fund balance of \$51,446. Discussion followed. Ms. Schilling noted that the budget for 2011 will need to be amended this spring. **Upon a motion by Director Adams with a second by Director Wilson, the Board accepted the financial statements.**

Administrative & Manager Items: Minutes of November 17, 2011 & December 15, 2011

Mr. Shepherd directed the Board's attention to the minutes of the regular meeting of November 17, 2011 and the special meeting of December 15, 2011. **Following discussion, upon a motion duly made by Director**

Wilson, seconded by Director Adams, by a 5-0 vote, the Board approved the minutes of the regular meeting of November 17, 2011 as amended and the special meeting of December 15, 2011 as presented.

Resolution to Establish Meeting Location, Dates Time & Place of Posting for 2012

Discussion followed regarding meetings for the Board in 2012. The Board determined that it would meet the third Thursday of each month except in February, July, and December at 6:00pm, at St. Peter's Lutheran Church, 9300 E. Belleview Avenue, Greenwood Village, Colorado. The place of posting shall be the kiosks at each of its parks.

Upon a motion by Director Hook with a second by Director Buchalter, the Board approved the meeting location, dates, time, and place of posting of the 2012 Regular Meetings.

Resolution Calling an Election for May 8, 2012

Upon a motion by Director Wilson with a second by Director Buchalter, the Board approved the Election Resolution naming Sarah Shepherd of Circuit Rider of Colorado, LLC, Designated Election Official and setting the form, date, time, and location of the election.

Pool, Park & Open Space:

Park Maintenance Items – Pool BBQ Grills

Mr. Shepherd presented the Board with a recommendation from The Handy Store to purchase 3 grills, brand name - Napoleon Grills. Mr. Shepherd related that Mr. Mocariello said he spoke with a plumber who believes he can solve the gas line problem without going to a separate line. **Upon a motion by Director Hook with a second by Director Buchalter, the Board approved preparing a check to purchase the grills.**

Pool Items

Mr. Mundy reported that there was not much going on. He asked to purchase replacement pool furniture per the adopted budget. **Upon a motion by Director Wilson with a second by Director Buchalter, the Board approved up to \$5,000 in purchases.**

Landscape & Park Items

Mr. Plouffe provided the Board with a landscape report. He said the heavy water use at Peakview Park was due to leaks that were undetected. Snow

plowing continues. He presented the Board with a proposal to plant ornamental flowers at the Havana/Orchard intersection. **Upon a motion by Director Adams with a second by Director Wilson the planting on Havana and Orchard was approved.** A proposal to add a planter in front of the Orchard pool will be presented at the next regular meeting.

Legal Items:

Director Buchalter reported that it is Allen and Vellone's understanding that DR Horton handed the case over to its errors & omissions insurance company. There doesn't appear to be a counter-claim. The case may go to mediation with the potential to settle for an estimated \$5,000 - \$10,000, with \$3,000 - \$6,000 coming back to the District.

Board Member Items: none.

Adjournment:

The meeting was adjourned at 8:55 p.m. The next meeting of the Cherry Creek Park & Recreation District is scheduled to be held on March 15, 2012 St. Peter's Lutheran Church, 9300 E. Belleview Avenue, Greenwood Village, Colorado. The meeting is open to the public.

Conner W. Shepherd, Secretary for the Meeting